



## Material Reconsideration

If a library patron, who is a district resident and whose account is in good standing, has concerns about the presence of an item within the collection, they may complete this form to ask for a reassessment of the item's placement. The Library Director will consider the request and respond to the inquiry within a reasonable time. If you're not satisfied with the response, the Library Board of Trustees will conduct a final review. Ultimate authority on retaining, removing, or relocating a challenged item resides with the district's Board of Trustees.

**Date of Request**

**Time**

**Title**

**Author**

**Did you read, view, or listen to the entire item?**

**Yes**

**No**

**What do you find objectionable about this item? *Please be specific.***

**Have you read any reviews of this item?**

**Yes**

**No**

**What would you like the library to do about this item?**

**Name (First, Last)**

**Address**

**City**

**State**

**ZIP**

**Phone**

**Email**

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### OFFICIAL USE ONLY

\_\_\_\_\_ Date Received

\_\_\_\_\_ Date Completed

Employee Name \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_