CALL TO ORDER- Called to order at 5:33pm. Ann Kling, Joann Perko, Katie Scherer, Ian Whittington, Catherine Davis, Christian Morgan, Bev Menke were present. Rochelle Brotsky arrived later.

PUBLIC INPUT- None.

REVIEW OF AGENDA- New business added- Library Board Christmas Party

  COMMUNICATION- None.
  MONTHLY STATISTICS- Monthly Statistics reviewed.

TREASURER’S REPORT- Report was reviewed. Motion to accept by Scherer. Seconded by Menke. Passed unanimously.

PERSONNEL COMMITTEE REPORT- Casey Lansinger has been hired as Public Services Manager to replace Ally Garcia.

FOUNDATION REPORT- Job posting out through Clearview Library District website for Foundation Director. Foundation Board is looking to replace two vacant voluntary Foundation Board positions.

FUTURE PLANNING COMMITTEE REPORT- Report reviewed. Beginning to select a bond company.

REPORTS OF THE LIAISONS- Christian Morgan reported. Town is working on water issues. Broadband usage is being researched and discussed. Would have to be a ballot issue.

OLD BUSINESS

Second Reading of the Library District’s 2017 Budget

Board Openings for 2017 Progress Report
Date/time, room, interviewers selected. Will take place on December 13.

Review and Approve Facilities Policy
Policy discussed. Whittington proposed to table the policy for a year. Motion to approve proposed by Davis, seconded by Whittington. Passed unanimously.
NEW BUSINESS

Amend the 2016 Budget
Resolution for budget contingency presented. Motion to approve the resolution by Menke, seconded by Whittington. Passed unanimously. Resolution signed by Perko and Menke.

Approve selection of a Project Manager (Action)- 4 firms applied for quotation request. Wember Inc. recommended by Future Planning Committee, credentials discussed. Motion to approve selection of project manager by Whittington, seconded by Scherer. Passed unanimously.

Collection Agency (Action)- Unique Management is the agency being considered. 90-day free trial recommended by Kling. Motion to move forward with Unique Management by Whittington, seconded by Davis, passed unanimously.

Begin Evaluation of Director’s Performance
Evaluation will be discussed after December 8 meeting.

Review Current Contracts for Budgetary Accuracy
Contracts reviewed.

Plan Board self-evaluation
Self-evaluation will take place at the next meeting on December 8.

Review Draft annual calendar for 2017
Calendar reviewed, edited final version will be approved at the Dec. 8th meeting.

Library Board Christmas party
Party discussed, postponed to summer barbeque.

UPCOMING AGENDA- Next meeting Thursday, December 8, 2016 at 5:30pm. Adopt budget and certify mill levy, appropriate sums of money, Director’s evaluation, finalize Director’s goals, board evaluation, finalize calendar. Personnel Committee will have recommendation on salaries and benefits.

APPROVAL OF MINUTES- Motion to approve minutes by Scherer, seconded by Menke, passed unanimously.

ADJOURN- Motion to adjourn by Scherer, seconded by Davis, passed unanimously. Meeting adjourned at 6:40pm.

Next Board Meeting Thursday, Dec. 8th, 2016, 5:30pm.
LIBRARY BOARD MEETING Thursday, Nov.17, 2016, 5:30pm – Agenda

CALL TO ORDER

PUBLIC INPUT

REVIEW OF AGENDA

DIRECTOR’S REPORT
   COMMUNICATION
   MONTHLY STATISTICS

TREASURER’S REPORT

PERSONNEL COMMITTEE REPORT

FOUNDATION REPORT

FUTURE PLANNING COMMITTEE REPORT

REPORTS OF THE LIAISONS

OLD BUSINESS
   Second Reading of the Library District’s 2017 Budget (Information)
   Board Openings for 2017 Progress Report (Information)
   Review and Approve Facilities Policy (Action)

NEW BUSINESS
   Amend the 2016 Budget (Action)
   Approve selection of a Project Manager (Action)
   Collection Agency (Action)
   Begin Evaluation of Director’s Performance
   Review Current Contracts for Budgetary Accuracy (Information)
   Plan Board self-evaluation (Information)
   Review Draft annual calendar for 2017

UPCOMING AGENDA

APPROVAL OF MINUTES

ADJOURN

Next Board Meeting Thursday, Dec. 8th, 2016, 5:30pm.
DIRECTOR’S REPORT  LIBRARY BOARD MEETING Thursday, Nov. 17th, 2016

Board President, Joann Perko, Board members, Catherine Davis and Bev Menke and Director Kling attended the annual, Meet the Leaders, hosted by the Chamber of Commerce and held at the newly remodeled Town of Windsor Recreation Center on Oct. 4th.

The third quarter All Staff meeting was held on Friday, October 7th at noon. The day was declared Ally Garcia and Bud Hunt Appreciation Day. Staff were updated on latest news in all departments and completed an ice breaker to get to know each other better.

The Library Board received the 2017 Budget on October 14th.

Director Kling attended Coffee with the Mayor on Saturday, Oct. 15th from 7:30 until 9:00 am at the Bungalow in Water Valley. Quite a few people attended and were interested in the RE4 school bond and mill levy propositions.

Director Kling, Board President Perko and Board Member Menke attended the Annual Chamber dinner at the Recreation Center on Wednesday Oct. 19th. This year the Chamber had a guest speaker, Jim Davidson, author of the Ledge. The Library received its 15 year membership plaque.

Board members Whittington, Menke and Board President Perko attended the Colorado Assn. of Libraries Annual Conference in Loveland. Many staff attended the Conference and several staff members presented at the conference: Andrea Cleland, Brittany Dolezal, Bud Hunt, Ally Garcia and Director Kling.

The first hearing of the 2017 budget was held on Thursday, Oct. 27th at the regular meeting of the Library Board.

A Request for Quotation for a Project Manager was posted. Proposals were due on Oct. 31st. Four firms applied. Board President Perko, Board Treasurer Whittington and Director Kling will be reviewing the proposals and making a recommendation to the Board at the Nov. 17th meeting.

Programming Highlights for October (A sampling of programs offered for all ages)

Bookmobile at Tigges Farm
Visiting Author, Margaret Mizushima
Rainbow Pumpkins
Colorado Healthcare Initiative Panel
Seams Fun
Bodies and Bones
All About Fall Bulbs
Understanding Credit Scores
Halloween Party
Basic Cheese Making
Urban Legends
Root Vegetables
Teen Poetry Slam
Baby Doe Tabor

Monthly Reports of the Managers and Supervisor

Adult Services, Children’s Service and Outreach — October, 2016

Ally Garcia, Public Services Manager (Adults, Teens, Children and Bookmobile)

Overview:

October was a busy month for the Public Services Department. We interviewed and hired a new outreach assistant, Christy Olsen, and a new adult services assistant, Jason Boak. Both have great experience working in public libraries and we are excited to have them join the team.

We had two major Outreach events this month: we participated in the annual Chamber Trick-Or-Treat event in downtown Windsor where we saw over 600 patrons come aboard the bookmobile for a treat. We also attended the annual Great Cougar Challenge at Mountainview Elementary School/Tozer Primary School where over 300 participants stopped by our booth gushing about how much they loved and appreciated our library.

Our teen librarian, Brittany Dolezal started a new book club at Windsor Middle School and was invited to start coming to the Gay/Straight alliance at Windsor High School to book talk new LGBTQ books. We are hoping through these partnerships, the new furniture in the teen space, and the presentations Brittany has been doing at both schools that we will see an increase in our teen attendance and involvement.

The Public Services Department and the managers participated heavily this year at the Colorado Assn. of Libraries Conference by not just participating and sending staff to sessions but Ally, Andrea, Ann, Brittany, Bud and Resa all presented.

We offered a new program this month to replace the storytellers that came for years to tell spooky stories with a drop-in Halloween Party. It was a huge success with over 80 participants who came dressed to impress and had a great time at the library.

Lastly, the entire Public Services Department participated in the interviewing process to hire the new Public Services Manager. They all feel really grateful to have been part of the process and are looking forward to working with Casey Lansinger in the near future.

Other Highlights

- Anthony and Resa brought the BOMO and storytime to Tigges Farm this year.
Kat did a different, festive storytime on October 25. They did the active parts of storytime, then she had the kids eat parfaits while she finished the storytimes; this was well received with great feedback from caregivers and parents.

Katie was trained on storytimes, shadowed several outreach storytimes, and subbed for one of Andrea’s storytimes.

Anthony is continuing to spend time and become an expert on 3D printing. Helping out 3-4 hours/week as their queue has been full and long.

This month Amy offered a tween event, “Rainbow Pumpkins”, which featured a creative way to decorate pumpkins...melting crayons! The tweens loved this program and 50 were in attendance!

In addition to leading her regular weekly/monthly events and leading our team of Library volunteers, Amy is now in charge of creating the Library’s monthly newsletter.

Cari configured computer schedule primarily for bomo/outreach staff to have secure workstations.

Karen led the Bodies and Bones events for little ones in Severance and in-house session on seeing for about 50 participants.

Monica’s new Pre-K’s Who Play storytime session for ages 3-6 which began in September, continues to grow - 4 sessions offered in October brought in a total of 58 attendees. The kiddos LOVE playing with the parachute, which gives them a great 10-12 minutes of giggling and cardio!

Jennifer and Marsella led two cheese making workshops that were both at capacity and brought in new folks to the library.

Ally’s Managerial Duties and Professional Development:

I spent much of October trying to prepare my teams for my departure closing up loose ends, making sure needs were met and that I advocated for their best interest. I worked with Heather to setup the meeting room floor remodel. I worked with Cari to roll-out the new computer seating chart for Outreach and Youth Services. I researched and met with K&W printing to design and place a large order to help our professional appearance over the next couple years during fundraising. I met with the Adult Services team to help re-direct them to our strategic plan. I also met several times with Cari and Kat to begin to outline Kat’s new role as the Children’s Librarian.

I attended my last Colorado Assn. of Libraries Conference and put together 3 presentations for CAL that were all well attended and received. Cari, Jennifer and myself interviewed a total of 12 candidates for the two open assistant positions. I hired and worked on the training of both new hires. We also had an all staff meeting where I put together an activity to help build our culture and for the new staff to get to know older staff better.

After a week of interviewing, meeting with my team members and the managers I feel excited about helping to train Casey Lansinger for my present role at the library. She will be great and help to further our mission and collaboration with the Windsor Community.

IT/Technical Services –October, 2016

Bud Hunt, IT Manager
The month of October was a time to look ahead to new challenges and opportunities in the year ahead. This manifested in both the exploration of candidates to fill the role of our departing Public Services Manager as well as attending the annual user conference for TLC, the vendor that makes and supports the integrated library management system that we use for tracking our collection and point of sale with patrons. There are exciting updates coming to the way in which that software handles both people and titles. Cataloging should get easier for the technical services team once we get those changes deployed and debugged, though I foresee a need for some intensive staff training to take full advantage of those changes.

In addition to regular duties, in the month of October, the IT & Tech Services team:

- Participated in the interview process for the new Public Services Manager
- Completed hardware selection and ordered materials for the upcoming laptop kiosk upgrade
- Further explored the possibility of working with a collection agency to help us reach out to patrons with long overdue materials
- Completed more testing with a potential new tool for managing rooms, Web and events
- Worked to refine and further standardize our process for damaged item charges

### Interlibrary Loan Statistics

<table>
<thead>
<tr>
<th></th>
<th>SWIFT</th>
<th>ILL</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ILL's Borrowed</td>
<td>173</td>
<td>18</td>
<td>191</td>
</tr>
<tr>
<td>ILL's Returned</td>
<td>170</td>
<td>12</td>
<td>182</td>
</tr>
<tr>
<td>ILL's Lending</td>
<td>36</td>
<td></td>
<td>36</td>
</tr>
<tr>
<td>ILL's Lended Returned</td>
<td>52</td>
<td></td>
<td>52</td>
</tr>
<tr>
<td>Courtesy Received</td>
<td>87</td>
<td></td>
<td>87</td>
</tr>
<tr>
<td>Courtesy Returned</td>
<td>14</td>
<td></td>
<td>101</td>
</tr>
</tbody>
</table>

**Total Courier:** 562

### Circulation Services – October, 2016

**Nathan Triz, Circulation Supervisor**

**Department Projects:**

- Aimee and Nathan repaired a total of 60 DVDs and CDs and 1 blu-ray in the month of October
- Shelvers continued working on a group project to number the many series in the J fiction section for more accurate shelving
- Shelvers now have a document that clearly states what they can and can't do within their job description. This was something that was often unclear to shelvers and to Customer Service Specialist staff
- Streamlined the side jobs and who is responsible for what within our department
- Decorated and undecorated for Halloween
Staff Development:

- In the September Customer Service Specialist meetings we went over many things including:
  - Recovery in the morning instead of evening
  - Not checking condition of materials at check in but rather when patrons report it
  - Voices carry - watch what you say
  - Don’t blame the system if something goes wrong - figure out what happened so we can solve it
  - Review of phone guidelines, help desk tickets, cancelling holds, Interlibrary Loan and video game reminders
  - Consistency in check in and shelving workflow

Nathan’s Additional Side Projects:

- Nathan absorbed the responsibility of reviewing and processing meeting room requests.
- Published 1st quarter schedule and processed all time-off requests within
- Redid many signs and processes in CIRC to help make it quick and easy for staff
- Made edits to library brochure, dropped old info and added new info
- Made edits to eContent brochure, added some logos and updated info
- Made edits to circulation staff guide, added info about breaks, sick time, time off requests and meeting room requests
- Worked on trivia event for staff day with Cari

Department Displays:

- Continued “Colorado Music Scene” display with bands that are touring nearby soon

**Coming in November**

**Adult Programming**

M.O.S.T vs D.N.R
*Gift Bows
Author Visit: Beverly Jones
*Curried Soup & Stews
Life Reimagined
*Seams Fun
*Decorative Fall Place Settings
*Decorative Fall Place Settings (Encore)
Tech-Holiday Gift Guide
*Cabin Press – Holiday Tags

Tuesday, November 1st from 6:30 – 7:45 pm
Thursday, November 3rd from 6:30 – 7:30 pm
Saturday, November 5th from 2:00 – 3:00 pm
Tuesday, November 8th from 6:00 – 7:30 pm

Thursday, November 10th from 6:30 – 7:30 pm
Monday, November 14th from 1:00 – 2:00 pm
Tuesday, November 15th from 5:30 – 6:30 pm
Tuesday, November 15th from 6:45 – 7:45 pm
Monday, November 28th from 6:30 – 7:30 pm
Tuesday, November 29th from 6:30 – 7:30 pm

**Programming in Severance @ Severance Town Hall**

Fun Fridays @ Severance Town Hall (ages 5+)
*Tech Time @ Range View Elementary (ages 8+)
Sew There! @ Severance Town Hall (2-5 yrs)
Hoot! It’s a Party in Severance (0-6 years)
Stories in Severance (0 to 6 years)

Friday, November 4th & 18th from 4:00-5:00pm
Monday, November 7th, 14th, & 28th from 3:30-4:30pm
Thursday, November 10th @ 10:30am
Tuesday, November 15th from 11:15-11:45am
Tuesday mornings @ 10:00am & 10:35am

**Little One’s Programming**

Stuffed Animal Sleepover (2 to 6 years)

Monday, November 7th @ 6:30pm
Sew There! (2 to 5 years)  
Tuesday, November 8th @ 10:30am  
Saturday, November 12th @ 10:30am (repeat session)

**Story Times~**

- **Toddler Tales** (birth to 3 years)  
  Monday mornings @ 10:00am & 10:35am (*except 11/28*)
- **Dance, Rhyme, & Read** (3 to 6 years)  
  Wed. mornings @ 9:30am, 10:00am, & 10:30am
- **Babies and Books** (birth to 15 months)  
  Friday mornings @ 9:30am (*except 11/28*)
- **Whimsical Wobblers** (15 months to 3 years)  
  Friday mornings @ 10:00am & 10:45am (*except 11/28*)
- **Pre-K’s Who Play** (3 to 6 years)  
  First Saturday of the month @ 10:30am
- **Crafty Tales** (3 to 6 years)  
  Fourth Tuesday of the month @ 10:00am & 10:45am
- **Y is for Yoga!** (3 to 6 years)  
  Fourth Saturday of the month @ 10:00am &

**Children’s Programming~**

- **Reading Bugs Book Club** (ages 6-8)  
  Wednesday, November 2nd from 3:45-4:45pm
- **Tails, Whiskers & Paws...Oh My!** (ages 6-9)  
  Monday, November 14th from 4:00-5:00pm
- **American Girl Luau** (ages 6+)  
  Saturday, November 19th from 2:00-4:00pm
- **Homeschoolers: Minecraft!**  

**Afterschool Programs~ K-8~**

- **Weird Science**  
  Monday, November 7th, 21st, & 28th from 3:00-4:30pm
- **Lego Club** (ages 3-10)  
  Tuesday, November 8th, 15th, 22nd, & 29th from 3:00-
- **Getting Crafty**  
  Wednesday, Nov. 2nd, 9th, 16th, 23rd, & 30th from 3:00-
- **Little Makers** (ages 5-9)  
  *except 11/10*  
  Thursday, November 3rd, & 17th from 4:00-5:00pm
- **CoderDojo** (ages 8+)  
  Friday, November 4th, 11th, 18th, & 25th from 3:15-

**Tween Programming~**

- **Day of the Dead Celebration** (ages 9+)  
  Wednesday, November 2nd from 6:30-7:30pm
- **STEAM Makers** (ages 10+)  
  Thursday, November 3rd, 10th, & 17th from 4:00-
- **CoderDojo** (ages 8+)  
  Friday, November 4th, 11th, 18th, & 25th from 3:15-
- **Tween Trivia Contest** (ages 9+)  
  Wednesday, November 16th from 6:30-7:30pm
- **American Girl Luau** (ages 6+)  
  Saturday, November 19th from 2:00-4:00pm
- **Board Game Night!** (ages 8+)  
  Second & fourth Thursdays of the month from 5:00-

**Teen Programming~**

- **STEAM Makers** (ages 10+)  
  *except 11/10*  
  Thursday, November 3rd, & 17th from 4:00-5:00pm
- **CoderDojo** (ages 8+)  
  Friday, November 4th, 11th, 18th, & 25th from 3:15-
- **Teen Volunteer Hangout** (ages 12-18)  
  Friday, November 4th from 5:00-7:00pm
- **Teen Video Game Night** (teens 13-18)  
  Friday, November 11th from 5:00-7:00pm
- **Nerdfighters Hangout** (ages 12-18)  
  Friday, November 18th from 5:00-7:00pm
- **Dungeons and Dragons** (ages 12-18)  
  First & third Thursdays of the month from 5:00-
All Ages/Family Programming~
Board Game Night! (ages 8+)
5:00-7:30pm
Second & fourth Thursdays of the month from
Oct@ the Clearview Library District

### People Served

<table>
<thead>
<tr>
<th>Year</th>
<th>2013 Actual</th>
<th>2014 Actual</th>
<th>2015 Actual</th>
<th>2016 Goal</th>
<th>Current Month</th>
<th>% vs '15</th>
<th>% of 16 Goal</th>
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<tbody>
<tr>
<td>2013</td>
<td>241,934</td>
<td>246,018</td>
<td>279,147</td>
<td>287,520</td>
<td>25370</td>
<td>-4%</td>
<td>79%</td>
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<tr>
<td>2014</td>
<td></td>
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<td></td>
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<tr>
<td>2015</td>
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<td>2016</td>
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No accurate number for July due to equipment malfunction.

### Program Attendance

<table>
<thead>
<tr>
<th>Year</th>
<th>2013 Actual</th>
<th>2014 Actual</th>
<th>2015 Actual</th>
<th>2016 Goal</th>
<th>Current Month</th>
<th>% vs '15</th>
<th>% of 16 Goal</th>
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</thead>
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<tr>
<td>2013</td>
<td>22,717</td>
<td>30,700</td>
<td>41,936</td>
<td>42,775</td>
<td>4061</td>
<td>-4%</td>
<td>99%</td>
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<tr>
<td>2014</td>
<td></td>
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<td>2015</td>
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<td>2016</td>
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### Items Borrowed

<table>
<thead>
<tr>
<th>Year</th>
<th>2013 Actual</th>
<th>2014 Actual</th>
<th>2015 Actual</th>
<th>2016 Goal</th>
<th>Current Month</th>
<th>% vs '15</th>
<th>% of 16 Goal</th>
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<tbody>
<tr>
<td>2013</td>
<td>307,016</td>
<td>322,391</td>
<td>346,199</td>
<td>356,585</td>
<td>29320</td>
<td>0%</td>
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<td>2014</td>
<td></td>
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### Computers and Technology

<table>
<thead>
<tr>
<th>Category</th>
<th>2013 Actual</th>
<th>2014 Actual</th>
<th>2015 Actual</th>
<th>2016 Goal</th>
<th>Current Month</th>
<th>% vs '15</th>
<th>% of 16 Goal</th>
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</thead>
<tbody>
<tr>
<td>Computer Users</td>
<td>5,614</td>
<td>5,881</td>
<td>7,785</td>
<td>8,020</td>
<td>632</td>
<td>18%</td>
<td>76%</td>
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<tr>
<td>Sessions</td>
<td>18,933</td>
<td>22,192</td>
<td>22,209</td>
<td>22,875</td>
<td>1956</td>
<td>5%</td>
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<tr>
<td>Wifi Use</td>
<td>19,706</td>
<td>12,512</td>
<td>5,430</td>
<td>5,700</td>
<td>607</td>
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### The Virtual Library

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<tr>
<th>Category</th>
<th>2013 Actual</th>
<th>2014 Actual</th>
<th>2015 Actual</th>
<th>2016 Goal</th>
<th>Current Month</th>
<th>% vs '15</th>
<th>% of 16 Goal</th>
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</thead>
<tbody>
<tr>
<td>Borrowers</td>
<td>5,935</td>
<td>7,928</td>
<td>9,736</td>
<td>10,220</td>
<td>995</td>
<td>40%</td>
<td>87%</td>
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<tr>
<td>Ebooks</td>
<td>9,011</td>
<td>12,252</td>
<td>16,333</td>
<td>17,150</td>
<td>1352</td>
<td>27%</td>
<td>84%</td>
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<tr>
<td>Other ematerials</td>
<td>9,033</td>
<td>31,008</td>
<td>36,603</td>
<td>38,430</td>
<td>3176</td>
<td>30%</td>
<td>76%</td>
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<tr>
<td>Database Searches</td>
<td>14,174</td>
<td>13,928</td>
<td>16,282</td>
<td>16,770</td>
<td>1860</td>
<td>50%</td>
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<td>Homepage Searches</td>
<td>213,650</td>
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<td>244,415</td>
<td>17024</td>
<td>-4%</td>
<td>79%</td>
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### People Served

![Graph of People Served](image1)

### Program Attendance

![Graph of Program Attendance](image2)
<table>
<thead>
<tr>
<th>Row Labels</th>
<th>Oct 16 Actual</th>
<th>2016 Actual</th>
<th>2016 Budget</th>
<th>% of Budget Used</th>
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<tr>
<td><strong>Revenue</strong></td>
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<td></td>
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<tr>
<td>General property tax</td>
<td>10790</td>
<td>2228211</td>
<td>2,243,256</td>
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<td>Other revenue</td>
<td>8961</td>
<td>60265</td>
<td>35,000</td>
<td>172%</td>
</tr>
<tr>
<td>Specific ownership tax</td>
<td>10786</td>
<td>108211</td>
<td>140,000</td>
<td>77%</td>
</tr>
<tr>
<td><strong>Revenue Total</strong></td>
<td>30538</td>
<td>2396687</td>
<td>2,418,256</td>
<td>99%</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookmobile costs</td>
<td>393</td>
<td>5525</td>
<td>26,180</td>
<td>21%</td>
</tr>
<tr>
<td>Building costs</td>
<td>4612</td>
<td>60753</td>
<td>86,000</td>
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</tr>
<tr>
<td>Capital outlays</td>
<td>2975</td>
<td>65111</td>
<td>195,000</td>
<td>33%</td>
</tr>
<tr>
<td>County treasurer’s fee</td>
<td>172</td>
<td>33485</td>
<td>33,649</td>
<td>100%</td>
</tr>
<tr>
<td>Electronic Databases</td>
<td>910</td>
<td>9072</td>
<td>10,000</td>
<td>91%</td>
</tr>
<tr>
<td>Materials/periodicals</td>
<td>13245</td>
<td>152610</td>
<td>227,500</td>
<td>67%</td>
</tr>
<tr>
<td>Operating supplies</td>
<td>7781</td>
<td>29308</td>
<td>25,000</td>
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</tr>
<tr>
<td>Other Expenses</td>
<td>13002</td>
<td>125493</td>
<td>201,843</td>
<td>62%</td>
</tr>
<tr>
<td>Programming</td>
<td>3893</td>
<td>32251</td>
<td>38,000</td>
<td>85%</td>
</tr>
<tr>
<td>Public relations</td>
<td>470</td>
<td>2592</td>
<td>40,000</td>
<td>6%</td>
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<tr>
<td>Related expenses</td>
<td>23465</td>
<td>237110</td>
<td>319,949</td>
<td>74%</td>
</tr>
<tr>
<td>Salaries</td>
<td>92556</td>
<td>923498</td>
<td>1,143,138</td>
<td>81%</td>
</tr>
<tr>
<td>Software/tech support</td>
<td>3973</td>
<td>53070</td>
<td>70,000</td>
<td>76%</td>
</tr>
<tr>
<td><strong>Expense Total</strong></td>
<td>167448</td>
<td>1729879</td>
<td>2,416,259</td>
<td>72%</td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td>-136910</td>
<td>666809</td>
<td>1,997</td>
<td>33391%</td>
</tr>
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</table>
## Clearview Library Fund Balances
October 31, 2016

<table>
<thead>
<tr>
<th>Bank and Fund Statements</th>
<th>Balance Sheet</th>
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</thead>
<tbody>
<tr>
<td><strong>Operating</strong></td>
<td></td>
</tr>
<tr>
<td>Bank of Colorado</td>
<td></td>
</tr>
<tr>
<td>0.00%</td>
<td>$88,537</td>
</tr>
<tr>
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<td>$141,585</td>
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<tr>
<td>Colo Trust Operating 8003</td>
<td></td>
</tr>
<tr>
<td>0.13%</td>
<td>$1,347,990</td>
</tr>
<tr>
<td></td>
<td>($181,664)</td>
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<tr>
<td></td>
<td>$1,166,326</td>
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</tr>
<tr>
<td>General Reserve</td>
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</tr>
<tr>
<td>Colorado East Bank CD</td>
<td>0.45%</td>
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<tr>
<td></td>
<td>$636,939</td>
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<tr>
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<td>$637,379</td>
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<tr>
<td>Colo Trust General Fund 8005</td>
<td>0.13%</td>
</tr>
<tr>
<td></td>
<td>$636,939</td>
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<tr>
<td></td>
<td>$637,379</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Reserve</td>
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</tr>
<tr>
<td>Colo Trust Capital 8001</td>
<td>0.13%</td>
</tr>
<tr>
<td></td>
<td>$204,369</td>
</tr>
<tr>
<td></td>
<td>$204,510</td>
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</tr>
<tr>
<td>Long-Term Building</td>
<td></td>
</tr>
<tr>
<td>Farmers Bank Money Market</td>
<td>0.50%</td>
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<tr>
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<td>$1,185,603</td>
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<tr>
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<td>$1,186,423</td>
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<tr>
<td>Colo Trust LT Building 8004</td>
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<td>$1,419,648</td>
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<td></td>
<td>$1,420,588</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,697,483</td>
</tr>
<tr>
<td></td>
<td>($127,095)</td>
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<tr>
<td></td>
<td>$3,570,388</td>
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</tr>
</tbody>
</table>

| Weld County Tax Distribution for Oct deposited in Nov | $22,073 |

| General Property Tax Revenue  | Oct      | $10,790 |
| Specific Ownership            | Oct      | $10,786 |
| Interest on Deliq taxes/other | Oct      | $668    |
| Treasurer's fees              | Oct      | ($172)  |

**Cash On Hand**

![Cash On Hand Graph]