

**Clearview Library District  
Windsor, Colorado**

**Financial Statements**  
with Independent Auditors' Report

**December 31, 2020**

# Clearview Library District

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December 31, 2020

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**HINKLE &  
COMPANY**  
Strategic <sup>PC</sup>  
Business Advisors

## Independent Auditors' Report

Board of Trustees  
Clearview Library District  
Windsor, Colorado

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Clearview Library District as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Clearview Library District, as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Clearview Library District Friends and Foundation. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinions**

In our opinion, based on our audit and the report of the other auditor, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Clearview Library District as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Hick & Company, PC*

Greenwood Village, Colorado  
July 21, 2021



# Clearview Library District

## Management's Discussion and Analysis

As management of the Clearview Library District (the "District"), we offer readers of the District's financial statement this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2020. The District's financial performance is discussed and analyzed within the context of the accompanying financial statement and disclosures following this section.

### Overview of the Financial Statements

This Management's Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) district-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The District also includes in this report additional information to supplement the basic financial statements. Comparative data are presented when available.

### Government-wide Financial Statements

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

- *The Statement of Net Position.* This is the government-wide statement of financial position presenting information that includes all of the District's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of District infrastructure, in addition to the financial information provided in this report.
- *The Statement of Activities* reports how the District's net position changed during the current year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on revenues provided by the District's taxpayers.

Both government-wide financial statements distinguish governmental activities of the District that are principally supported by property taxes and from business-type activities that are intended to recover a portion of their costs through user fees and charges. Governmental activities include general library operations. The District has no business-type activities.

# **Clearview Library District**

## Management's Discussion and Analysis

### Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the District's significant funds. Each major fund is separately reported.

The District has one fund type. *Governmental funds* are reported in the fund financial statement and encompass the same functions reported as governmental activities in the government-wide financial statements.

However, the focus is very different with fund statements providing a distinctive view of the District's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financial requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental funds balance sheet and the governmental funds operating statement provide a reconciliation to assist in understanding the difference between these two perspectives.

### Notes to Financial Statements

The accompanying notes to the basic financial statements provide information essential to a full understanding of the government-wide and fund financial statements.

### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's detailed budget presentations. This statement demonstrates compliance with the District's adopted and final revised budget.

As discussed, the district reports major funds in the basic financial statements. The District report one such fund – The General Fund.

### **Government-wide Financial Analysis**

The following represents condensed financial information taken from the government-wide (accrual basis) financial statement for the year ended December 31, 2020.

**Clearview Library District**  
Management's Discussion and Analysis

Financial Analysis of the Funds

The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

| <b>Statement of Net Position</b>         |              |                         |
|--|--------------|-------------------------|
|  | <b>2020</b>  | <b>Percent of Total</b> |
| <b>Assets</b>                            |              |                         |
| Cash and Investments                     | \$ 4,907,811 | 37.82%                  |
| Accounts Receivable                      | 528          | 0.00%                   |
| Property Tax Receivable                  | 4,652,026    | 35.85%                  |
| Prepaid Expenses                         | 34,187       | 0.26%                   |
| Capital Assets, Not Being Depreciated    | 1,037,824    | 8.00%                   |
| Capital Assets, Being Depreciated        | 2,343,402    | 18.07%                  |
| Total Assets                             | 12,975,778   | 100.00%                 |
| <b>Deferred Outflows of Resources</b>    |              |                         |
| Pension, Net of Accumulated Amortization | 316,991      | 93.56%                  |
| OPEB, Net of Accumulated Amortization    | 21,802       | 6.44%                   |
| Total Deferred Outflows of Resources     | 338,793      | 100.00%                 |
| <b>Liabilities</b>                       |              |                         |
| Accounts Payable                         | 86,652       | 4.74%                   |
| Accrued Liabilities                      | 19,773       | 1.08%                   |
| Noncurrent Liabilities                   |              |                         |
| Due Within One Year                      | 62,635       | 3.43%                   |
| Due in More Than One Year                | 38,299       | 2.10%                   |
| Net Pension Liability                    | 1,418,275    | 77.64%                  |
| Net OPEB Liability                       | 201,202      | 11.01%                  |
| Total Liabilities                        | 1,826,735    | 100.00%                 |
| <b>Deferred Inflows of Resources</b>     |              |                         |
| Property Taxes                           | 4,652,026    | 99.91%                  |
| Deferred Inflows - OPEB                  | 4,135        | 0.09%                   |
| Total Deferred Inflows of Resources      | 4,656,161    | 100.00%                 |
| <b>Net Position</b>                      |              |                         |
| Net Investment in Capital Assets         | 3,381,226    | 49.49%                  |
| Restricted                               | 129,287      | 1.89%                   |
| Unrestricted                             | 3,321,162    | 48.62%                  |
| Total Net Position                       | \$ 6,831,675 | 100.00%                 |

**Clearview Library District**  
Management's Discussion and Analysis

| <b>Statement of Activities</b> |              |                         |
|--------------------------------|--------------|-------------------------|
|                                | <b>2020</b>  | <b>Percent of Total</b> |
| <b>Revenues</b>                |              |                         |
| Property Taxes                 | \$ 4,072,362 | 93.65%                  |
| Specific Ownership Taxes       | 230,385      | 5.30%                   |
| Charges for Services           | 6,723        | 0.15%                   |
| Grant                          | 9,407        | 0.22%                   |
| Investment Income              | 27,137       | 0.62%                   |
| Miscellaneous                  | 2,645        | 0.06%                   |
| Total Revenue                  | 4,348,659    | 100.00%                 |
| <b>Expenditures</b>            |              |                         |
| Library Services               | 2,149,482    | 49.42%                  |
| Capital Outlay                 | 222,047      | 5.11%                   |
| Loss on Disposal of Assets     | 832,286      | 19.14%                  |
| Total Expenditures             | 3,203,815    | 73.67%                  |
| <b>Change in Net Position</b>  | \$ 1,144,84  | 26.33%                  |

**Financial Highlights**

- As of December 31, 2020 the District's net pension liability was \$1,418,275 which is a decrease from 2019 of \$977,962. \$3,381,226 of the District's net position is reflected in the net investment in capital assets. \$129,287 is restricted for emergencies.
- The District is reliant on property tax revenue to support operations. During 2020, taxes provided 93.65% of the District's total revenue.
- Beginning with tax collection year 2002, the annual authorized combined operating and debt service mill levy is 3.546. Since 2001, the voters allowed the District to collect, keep and expend all revenues related to this levy. It was also exempted from the old law 5.5% property tax revenue limitation. This has prevented the "ratchet-down" effect that the Taxpayer's Bill of Rights used to have on the District's property tax revenue.
- During 2011, the District retired the remaining \$110,000 of its general obligation bonds, leaving it with no long-term debt.
- The District maintains a current ratio of 56.8 to 1 which is current assets of \$9,594,552 and current liabilities of \$169,060.
- The District had governmental revenues exceed expenses for 2020 in the amount of \$1,144,844 with ending Net Position totaling \$6,827,670. Excess revenues over expenses of the General Fund of \$1,381,690, was more than the amount shown in the Governmental Funds by \$236,846 due to the depreciation of \$266,629; capital outlays of \$(2,766); Loss on Disposal of Assets of \$832,286; compensated absences of an increase of \$45,951; and net effect of pension liability of an increase of \$(905,254).



## **Clearview Library District**

### Management's Discussion and Analysis

- During 2020, in addition to the regular additions to the book inventory, the District added \$224,812 in repairs to the building. Disposals of fixed assets during 2020 included the normal culling of the book inventory and retirement of equipment.
- In 2020, the District experienced a higher than normal projected revenue due to oil and gas. The bankruptcy of Extraction Oil and Gas, the District's top taxpayer, was expected to have an impact on revenue collected.
- The District installed a new HVAC system and continued to work on building maintenance and repairs at the 3<sup>rd</sup> St. library in 2020.
- Due to the impact of COVID-19 pandemic, the District closed the library and discontinued bookmobile services for part of 2020. Curbside pick-up was instituted when patrons were unable to visit the library in person. Vacant positions remained unfilled. Programming was virtual. These changes to services resulted in a drop in expenditures for the year.

#### **Request for Information**

This financial report is designed to provide a general overview of the District's finances for anyone who is interested. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Clearview Library District, 720 3<sup>rd</sup> St., Windsor, CO 80550, or you may call the library director at (970)-686-9955.

## **Basic Financial Statements**

**Clearview Library District**  
Statement of Net Position  
December 31, 2020

|   | <u>Primary<br/>Governmental<br/>Activities</u> |
|---|--|
| <b>Assets</b>                                   |  |
| Cash and Investments                            | \$ 4,907,811                                   |
| Accounts Receivable                             | 528  |
| Property Taxes Receivable                       | 4,652,026                                      |
| Prepaid Expenses                                | 34,187   |
| Capital Assets, Not Being Depreciated           | 1,037,824                                      |
| Capital Assets, Net of Accumulated Depreciation | <u>2,343,402</u>                               |
| <br>Total Assets                                | <br><u>12,975,778</u>                          |
| <b>Deferred Outflows of Resources</b>           |  |
| Pensions, Net of Accumulated Amortization       | 316,991  |
| OPEB, Net of Accumulated Amortization           | <u>21,802</u>                                  |
| <br>Total Deferred Outflows of Resources        | <br><u>338,793</u>                             |
| <b>Liabilities</b>                              |  |
| Accounts Payable                                | 86,652   |
| Accrued Liabilities                             | 19,773   |
| Noncurrent Liabilities:                         |  |
| Due Within One Year                             | 62,635   |
| Due in More Than One Year                       | 38,299   |
| Net Pension Liability                           | 1,418,275                                      |
| Net OPEB Liability                              | <u>201,101</u>                                 |
| <br>Total Liabilities                           | <br><u>1,826,735</u>                           |
| <b>Deferred Inflows of Resources</b>            |  |
| Property Taxes                                  | 4,652,026                                      |
| Deferred Inflows - OPEB                         | <u>4,135</u>                                   |
| <br>Total Deferred Inflows of Resources         | <br><u>4,656,161</u>                           |
| <b>Net Position</b>                             |  |
| Net Investment in Capital Assets                | 3,381,226                                      |
| Restricted                                      | 129,287  |
| Unrestricted                                    | <u>3,321,162</u>                               |
| <br>Total Net Position                          | <br><u>\$ 6,831,675</u>                        |

**Clearview Library District**  
Statement of Activities  
For the Year Ended December 31, 2020

| Functions/Programs             | Expenses            | Program Revenues        |   | Net (Expense)<br>Revenue<br>and Change<br>in Net Position<br>Governmental<br>Activities |
|--------------------------------|---------------------|-------------------------|---|---|
|                                |                     | Charges for<br>Services | Operating<br>Grant and<br>Contributions |   |
| <b>Primary Government</b>      |                     |                         |   |   |
| <i>Governmental Activities</i> |                     |                         |   |   |
| Library Services               | \$ 2,149,482        | \$ 6,723                | \$ 9,407                                | \$ (2,133,352)  |
| Capital Outlay                 | <u>222,047</u>      | <u>-</u>                | <u>-</u>                                | <u>(222,047)</u>  |
| Total Primary Government       | <u>\$ 2,371,529</u> | <u>\$ 6,723</u>         | <u>\$ 9,407</u>                         | <u>\$ (2,355,399)</u>   |
| <b>General Revenues</b>        |                     |                         |   |   |
|                                |                     |                         |   | 4,302,747   |
|                                |                     |                         |   | 27,137  |
|                                |                     |                         |   | 2,645   |
|                                |                     |                         |   | <u>(832,286)</u>  |
|                                |                     |                         |   | <u>3,500,243</u>  |
|                                |                     |                         |   | 1,144,844   |
|                                |                     |                         |   | <u>5,686,831</u>  |
|                                |                     |                         |   | <u>\$ 6,831,675</u>   |

**Clearview Library District**  
 Balance Sheet  
 Governmental Funds  
 December 31, 2020

|  | General          |
|--|------------------|
| <b>Assets</b>  |                  |
| Cash and Investments   | \$ 4,907,811     |
| Accounts Receivable  | 528              |
| Property Taxes Receivable  | 4,652,026        |
| Prepaid Items  | 34,187           |
| <br>Total Assets   | <br>9,594,552    |
| <b>Liabilities</b>   |                  |
| Accounts Payable   | 86,652           |
| Accrued Liabilities  | 19,773           |
| <br>Total Liabilities  | <br>106,425      |
| <b>Deferred Inflows of Resources</b>   |                  |
| Property Taxes   | 4,652,026        |
| <b>Fund Balance</b>  |                  |
| Nonspendable:  |                  |
| Prepaid Items  | 34,187           |
| Restricted for:  |                  |
| Emergencies  | 129,287          |
| Committed:   |                  |
| Operating reserve  | 679,515          |
| Capital reserve  | 220,182          |
| Long-term building   | 2,564,878        |
| Unrestricted, Unassigned   | 1,208,052        |
| <br>Total Fund Balance   | <br>4,836,101    |
| <br>Total Liabilities, Deferred Inflows of<br>Resources and Fund Balance   | <br>\$ 9,594,552 |
| <b>Amounts Reported for Governmental Activities in the<br/>Statement of Net Position are Different Because:</b>                                    |                  |
| <br>Total Fund Balance of Governmental Funds   | <br>\$ 4,836,101 |
| <br>Capital assets used in governmental activities are not financial resources and, therefore, are not<br>reported in governmental funds.          | <br>3,381,226    |
| <br>Long-term liabilities and related items are not due and payable in the current year and, therefore, are<br>not reported in governmental funds. |                  |
| Accrued compensated absences   | (100,934)        |
| Net pension liability  | (1,418,275)      |
| OPEB liability   | (201,101)        |
| Deferred Outflows - Pension  | 316,991          |
| Deferred Outflows - OPEB   | 21,802           |
| Deferred Inflows - OPEB  | (4,135)          |
| <br>Total Net Position of Governmental Activities  | <br>\$ 6,831,675 |

See Notes to the Financial Statements.

**Clearview Library District**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Governmental Funds  
For the Year Ended December 31, 2020

|   | General      |
|---|--------------|
| <b>Revenues</b>   |              |
| Property Taxes  | \$ 4,072,362 |
| Specific Ownership Taxes  | 230,385      |
| Charges for Services  | 6,723        |
| Grants  | 9,407        |
| Investment Income   | 27,137       |
| Miscellaneous   | 2,645        |
| Total Revenues  | 4,348,659    |
| <b>Expenditures</b>   |              |
| Current   |              |
| Library Services  | 2,742,157    |
| Capital Outlay  | 224,812      |
| Total Expenditures  | 2,966,969    |
| <b>Excess of Revenues over Expenditures</b>   | 1,381,690    |
| <b>Net Change in Fund Balance</b>   | 1,381,690    |
| <b>Fund Balance, Beginning of year</b>  | 3,454,411    |
| <b>Fund Balance, End of year</b>  | \$ 4,836,101 |
| <b>Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:</b>   |              |
| Net Change in Fund Balance of Governmental Funds  | \$ 1,381,690 |
| <p>Capital outlays to purchase or construct capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are capitalized in the statement of net position and are allocated over their estimated useful lives as annual depreciation expense in the statement of activities.</p> |              |
| Depreciation expense  | (266,629)    |
| Loss on Disposal of Assets  | (832,286)    |
| Capital outlays   | 2,766        |
| <p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.</p>  |              |
| Accrued compensated absences  | (45,951)     |
| Net pension liability   | 977,962      |
| OPEB liability  | 961          |
| Deferred Outflows - Pension   | (82,311)     |
| Deferred Outflows - OPEB  | (1,804)      |
| Deferred Inflows - Pension  | 10,171       |
| Deferred Inflows - OPEB   | 275          |
| Change in Net Position of Governmental Activities   | \$ 1,144,844 |

See Notes to the Financial Statements.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 1: Summary of Significant Accounting Policies**

The Clearview Library District was formed on August 25, 1985, by the Town of Windsor and the Weld RE4 School District. The District is governed by a five-member Board of Trustees appointed in accordance with the by-laws of District.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

**Reporting Entity**

The financial reporting entity consists of the District, organizations for which the District is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the District. All funds, organizations, institutions, agencies, departments, and offices that are not legally separate are part of the District. Legally separate organizations for which the District is financially accountable are considered part of the reporting entity. Financial accountability exists if the District appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if there is a potential for the organization to provide benefits to, or impose financial burdens on, the District.

The Clearview Library District Friends and Foundation (the Foundation) is a non-profit organization with the purpose to assist in the promotion, development and enhancement of the facilities and educational programs of the District. The Foundation is reported as a discretely presented component unit in the District's financial statements. Separate financial statements for the Foundation may be obtained by writing to 720 3<sup>rd</sup> Street, Windsor, Colorado 80550.

**Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the District. *Governmental activities*, which are normally supported by taxes and intergovernmental revenues, are reported in a single column. The *primary government* is reported separately from the legally separate *component unit* for which the District is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. Internally dedicated resources are reported as general revenues rather than as program revenues.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Government-wide and Fund Financial Statements** (Continued)

Separate financial statements are provided for the governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collected within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current year. Taxes, intergovernmental revenues, and investment income associated with the current year are considered to be susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered to be measurable and available only when cash is received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

When both restricted and unrestricted resources are available for a specific use, it is the District's practice to use restricted resources first, and unrestricted resources as they are needed.

In the fund financial statements, the District reports the following major governmental fund:

The *General Fund* is the District's primary operating fund. It is used to account for all financial activities of the District, except those accounted for in another fund.

**Assets, Liabilities and Net Position/Fund Balance**

*Receivables* - Receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

*Prepaid Expenses* - Certain payments to vendors reflect costs applicable to future years and are reported as prepaid expenses.



# Clearview Library District

## Notes to Financial Statements

December 31, 2020

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Assets, Liabilities and Net Position/Fund Balance** (Continued)

*Capital Assets* - Capital assets, which include buildings and improvements, furniture and equipment, and books and audio-visual materials, are reported in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$3,000 or more and an estimated useful life in excess of one year, except for library books and audio-visual materials, which are capitalized regardless of cost. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the acquisition value on the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives. Library books and audio-visual materials are depreciated using a composite rate on a first-in, first-out basis.

|  |               |
|--|---------------|
| Buildings and Improvements               | 15 - 40 years |
| Furniture and Equipment                  | 5 - 15 years  |
| Library Books and Audio-Visual Materials | 10 years      |

*Compensated Absences* - Employees of the District are allowed to accumulate unused vacation time. Upon termination of employment from the District, an employee will be compensated for all accrued vacation time at their current pay rate.

These compensated absences are recognized as expenditures when due in the governmental funds. A long-term liability has been reported in the government-wide financial statements for the accrued compensated absences, which are expected to be liquidated with revenues of the General Fund.

*Pensions* - The District participates in the Local Government Division Trust Fund (LGDTF), a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees' Retirement Association of Colorado (PERA). The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position, and additions to and deductions from the LGDTF's fiduciary net position have been determined using the economic resources measurement focus and the accrual basis of accounting, the same basis of accounting used by the LGDTF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Deferred Inflows of Resources* - Deferred inflows of resources include property taxes earned but levied for a subsequent fiscal year.

*Net Position/Fund Balance* - In the government-wide and fund financial statements, net position and fund balance are restricted when constraints placed on the use of resources are externally imposed. The Board of Trustees is authorized to commit fund balance through passage of a resolution and has assigned fund balances to specific purposes using the budget message.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Assets, Liabilities and Net Position/Fund Balance** (Continued)

The District has not established a formal policy for its use of restricted and unrestricted fund balances. However, if both restricted and unrestricted fund balances are available for a specific purpose, the District uses restricted fund balance first, followed by committed, assigned and unassigned fund balances.

**Property Taxes**

Property taxes attach as an enforceable lien on property on January 1, are levied the following December, and collected in the subsequent calendar year. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's Office collects property taxes and remits to the District on a monthly basis.

**Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District purchases commercial insurance for these risks of loss.

**Note 2: Cash and Investments**

A summary of cash and investments at December 31, 2020, follows:

|            |                     |
|------------|---------------------|
| Petty Cash | \$ 582              |
| Deposits   | 236,485             |
| Investment | <u>4,670,744</u>    |
| Total      | <u>\$ 4,907,811</u> |

**Deposits**

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The financial institution is allowed to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 2: Cash and Investments (Continued)**

**Investments**

The District is required to comply with State statutes which specify investment instruments meeting defined rating, maturity, and concentration risk criteria in which local governments may invest, which include the following. State statutes do not address custodial risk.

- Obligations of the United States and certain U.S. agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Banker's acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

*Interest Rate Risk* - State statutes generally limit investments to an original maturity of five years unless the governing board authorizes the investment for a period in excess of five years.

*Credit Risk* - State statutes limit certain investments to those with specified ratings from nationally recognized statistical rating organizations, depending on the type of investment.

*Concentration of Credit Risk* - State statutes do not limit the amount the District may invest in one issuer, except for corporate securities.

*Local Government Investment Pool* - At December 31, 2020, the District had \$4,670,744 invested in the Colorado Local Government Liquid Asset Trust (Colotrust), an investment vehicle established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating Colotrust. Colotrust operates in conformity with the Securities and Exchange Commission's Rule 2a-7, with each share valued at \$1. Colotrust is rated AAAM by Standard and Poor's. Investments of Colotrust are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments.

*Fair Value Measurements* - The District reports its investments using the fair value measurements established by generally accepted accounting principles. As such, a fair value hierarchy categorizes the inputs used to measure the fair value of the investments into three levels. Level 1) inputs are quoted prices in active markets for identical investments; Level 2) inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3) inputs are unobservable inputs. At December 31, 2020, the District's investment in Colotrust was reported at the net asset value per share, measured utilizing quoted prices in active markets for similar investments (Level 2 inputs).

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 3: Capital Assets**

Capital asset activity for the year ended December 31, 2020, is summarized below.

|  | <u>Balance<br/>12/31/19</u> | <u>Additions</u>    | <u>Deletions</u>    | <u>Balance<br/>12/31/20</u> |
|--|-----------------------------|---------------------|---------------------|-----------------------------|
| <i>Capital Assets, not being depreciated</i>       |                             |                     |                     |                             |
| Land   | \$ 1,037,824                | \$ -                | \$ -                | \$ 1,037,824                |
| Construction in Progress                           | 832,286                     | -                   | (832,286)           | -                           |
| Total Capital Assets, <i>not being depreciated</i> | <u>1,870,110</u>            | <u>-</u>            | <u>(832,286)</u>    | <u>1,037,824</u>            |
| <i>Capital Assets, being depreciation</i>          |                             |                     |                     |                             |
| Buildings and Improvement                          | \$ 3,166,664                | \$ -                | \$ -                | \$ 3,166,664                |
| Land Improvements                                  | 146,656                     | -                   | -                   | 146,656                     |
| Books  | 635,090                     | 9,629               | (6,863)             | 637,856                     |
| Furniture and Equipment                            | 829,671                     | -                   | -                   | 829,671                     |
| Total Capital Assets, <i>being depreciation</i>    | <u>4,778,081</u>            | <u>9,629</u>        | <u>(6,863)</u>      | <u>4,780,847</u>            |
| Less Accumulated Depreciation:                     |                             |                     |                     |                             |
| Buildings and Improvement                          | (1,304,845)                 | (82,919)            | -                   | (1,387,764)                 |
| Land Improvements                                  | (112,281)                   | (7,019)             | -                   | (119,300)                   |
| Books  | (122,777)                   | (71,614)            | -                   | (194,391)                   |
| Furniture and Equipment                            | (630,913)                   | (105,077)           | -                   | (735,990)                   |
| Total Accumulated Depreciation                     | <u>(2,170,816)</u>          | <u>(266,629)</u>    | <u>-</u>            | <u>(2,437,445)</u>          |
| Total Capital Assets, being depreciated            | <u>2,607,265</u>            | <u>(257,000)</u>    | <u>(6,863)</u>      | <u>2,343,402</u>            |
| Capital Assets, Net                                | <u>\$ 4,477,375</u>         | <u>\$ (257,000)</u> | <u>\$ (839,149)</u> | <u>\$ 3,381,226</u>         |

Prior to 2020, the District had incurred costs totaling \$832,286 for the initial planning for building a new library building. However, after two unsuccessful tax increase proposals, the District abandoned the project. The Loss on Disposal of Assets represents the expense of the previously incurred costs.

**Note 4: Defined Benefit Pension Plan**

**General Information**

*Plan Description* - The District contributes to the LGDTF, a cost-sharing multiple-employer defined benefit pension plan administered by PERA. All employees of the District participate in the LGDTF. Plan benefits are specified in Title 24, Article 51 of the Colorado Revised Statutes (C.R.S.), administrative rules set forth at 8 C.C.R. 1502-1, and applicable provisions of the federal Internal Revenue Code. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. PERA issues a publicly available financial report (CAFR) that includes information on the LGDTF that may be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**General Information** (Continued)

*Benefits Provided* - The LGDTF provides retirement, disability, and survivor benefits to plan participants or their beneficiaries. Retirement benefits are determined by the amount of service credit earned or purchased, highest average salary, the benefit structure under which the member retires, the benefit option selected at retirement, and age at retirement. Retirement eligibility is specified in tables set forth at C.R.S. § 24-51-602, 604, 1713, and 1714.

The lifetime retirement benefit for all eligible retiring employees under the PERA benefit structure is the greater of the:

- Highest average salary multiplied by 2.5 percent and then multiplied by years of service credit.
- The value of the retiring employee's member contribution account plus a 100 percent match on eligible amounts as of the retirement date. This amount is then annuitized into a monthly benefit based on life expectancy and other actuarial factors.

The lifetime retirement benefit for all eligible retiring employees under the benefit structure is the greater of the:

- Highest average salary multiplied by 2.5 percent and then multiplied by years of service credit.
- \$15 times the first 10 years of service credit plus \$20 times service credit over 10 years plus a monthly amount equal to the annuitized member contribution account balance based on life expectancy and other actuarial factors.

In all cases the service retirement benefit is limited to 100 percent of highest average salary and also cannot exceed the maximum benefit allowed by federal Internal Revenue Code.

Members may elect to withdraw their member contribution accounts upon termination of employment with all PERA employers; waiving rights to any lifetime retirement benefits earned. If eligible, the member may receive a match of either 50 percent or 100 percent on eligible amounts depending on when contributions were remitted to PERA, the date employment was terminated, whether 5 years of service credit has been obtained and the benefit structure under which contributions were made.

As of December 31, 2018, benefit recipients who elect to receive a lifetime retirement benefit are generally eligible to receive post-retirement cost-of-living adjustments in certain years, referred to as annual increases in the C.R.S. Pursuant to SB 18-200, there are no annual increases (AI) for 2018 and 2019. Thereafter, benefit recipients under the PERA benefit structure who began eligible employment before January 1, 2007, and all benefit recipients of the DPS benefit structure will receive an annual increase, unless PERA has a negative investment year, in which case the annual increase for the next three years is the lesser of 1.5 percent or the average of the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the prior calendar year.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**General Information** (Continued)

Benefit recipients under the PERA benefit structure who began eligible employment after January 1, 2007, will receive the lesser of an annual increase of 1.5 percent or the average CPI-W for the prior calendar year, not to exceed 10 percent of PERA's Annual Increase Reserve (AIR) for the LGDTF. The automatic adjustment provision may raise or lower the aforementioned AIR for a given year by up to one-quarter of 1 percent based on the parameters specified C.R.S. § 24-51-413.

Disability benefits are available for eligible employees once they reach five years of earned service credit and are determined to meet the definition of a disability. The disability benefit amount is based on the lifetime retirement benefit formula described previously, considering a minimum of twenty years of service credit, if deemed disabled.

Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure in place under which service credit was obtained, and the qualified survivor who will receive the benefits.

*Contributions* - The District and eligible employees are required to contribute to the LGDTF at a rate set by Colorado statute. The contribution requirements for the LGDTF are established under C.R.S. § 24-51-401, et seq. and § 24-51-413. The contribution rate for eligible employees is 8% of covered salaries during the period of January 1, 2019, through December 31, 2020. The Authority's contribution rate for calendar year 2020 was 13.70% of covered salaries, respectively. However, a portion of the Authority's contribution (1.02% of covered salaries) is allocated to the Health Care Trust Fund (See Note 5). Contribution rates for the LGDTF are expressed as a percentage of salary as defined in C.R.S. § 24-51-101(42).

Employer contributions are recognized by the LGDTF in the period in which the compensation becomes payable to the member and the District is statutorily committed to pay the contributions to the LGDTF. The District's contributions to the LGDTF for the year ended December 31, 2020, were \$171,736, equal to the required contributions.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

The net pension liability for the LGDTF was measured at December 31, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2018. Standard update procedures were used to roll forward the total pension liability to December 31, 2019.

The District's proportion of the net pension liability was based on District's contributions to the LGDTF for the calendar year ended December 31, 2019, relative to the total contributions of participating employers to the LGDTF. At December 31, 2019 the Authority's proportion was 0.1939148053%, which was a decrease of 0.0021539485% from its proportion measured at December 31, 2018.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

At December 31, 2020, the District reported a net pension liability of \$1,418,275, representing its proportionate share of the net pension liability of the LGDTF.

For the year ended June 30, 2020, the District recognized pension expense of \$452,769. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|  | <b>Deferred<br/>Outflows of<br/>Resources</b> | <b>Deferred<br/>Inflows of<br/>Resources</b> |
|--|---|--|
| Differences between expected and actual experience                       | \$ 13,647                                     | \$ -   |
| Net difference between projected and actual earnings on plan investments | 131,608                                       | -  |
| Changes in proportion  | -   | -  |
| Contributions subsequent to the measurement date                         | 171,736                                       | -  |
| Total  | \$ 316,991                                    | \$ -   |

District contributions subsequent to the measurement date of \$171,736 will be recognized as a reduction of the net pension liability in the subsequent fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

| <b><u>Year Ended December 31,</u></b> |  |    |          |
|---------------------------------------|--|----|----------|
| 2021                                  |  | \$ | 11,541   |
| 2022                                  |  |    | 153,509  |
| 2023                                  |  |    | (19,795) |
| 2024                                  |  |    | -        |
| Total                                 |  | \$ | 145,255  |

*Actuarial Assumptions* - The actuarial valuation as of December 31, 2019, determined the total pension liability using the following actuarial assumptions and other inputs.

|   | <b><u>Assumptions</u></b>                               |
|---|---|
| Price inflation   | 2.40%   |
| Real wage growth  | 1.10%   |
| Wage inflation  | 3.50%   |
| Salary increases, including wage inflation  | 3.5% - 10.45%   |
| Long-term investment rate of return, net of plan investment expenses, including price inflation | 7.25%   |
| Discount rate   | 7.25%   |
| Post-retirement benefit increases:  |   |
| Hired prior to 1/1/2007   | 0% through 2019 and 1.5% compounded annually thereafter |
| Hired after 12/31/2006  | Financed by the Annual Increase Reserve (AIR)           |

\*The discount rate reflected in the roll-forward calculation of the total pension liability to the measurement date was 7.25%.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

Healthy mortality assumptions for active members were based on the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions were based on the RP-2014 Healthy Annuitant Mortality Table, with certain adjustments, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 73 percent factor applied to rates for ages less than 80, a 108 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 78 percent factor applied to rates for ages less than 80, a 109 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

For disabled retirees, the mortality assumption was based on 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The actuarial assumptions used in the December 31, 2019, valuations were based on the results of the 2016 experience analysis for the periods January 1, 2012, through December 31, 2015, as well as, the October 28, 2016, actuarial assumptions workshop and were adopted by the PERA Board during the November 18, 2016, Board meeting.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016.

Several factors were considered in evaluating the long-term rate of return assumption for the LGDTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.



**Clearview Library District**  
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December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

As of the most recent adoption of the long-term expected rate of return by the PERA Board, the target asset allocation, and best estimates of geometric real rates of return for each major asset class, as follows:

| <u>Asset Class</u>                | <u>Target Allocation</u> | <u>30 Year Expected Geometric Real Rate of Return</u> |
|-----------------------------------|--------------------------|---|
| U.S. Equity - Large Cap           | 21.20%                   | 4.30%   |
| U.S. Equity - Small Cap           | 7.42%                    | 4.80%   |
| Non U.S. Equity - Developed       | 18.55%                   | 5.20%   |
| Non U.S. Equity - Emerging        | 5.83%                    | 5.40%   |
| Core Fixed Income                 | 19.32%                   | 1.20%   |
| High Yield                        | 1.38%                    | 4.30%   |
| Non U.S. Fixed Income - Developed | 1.84%                    | 0.60%   |
| Emerging Market Debt              | 0.46%                    | 3.90%   |
| Core Real Estate                  | 8.50%                    | 4.90%   |
| Opportunity Fund                  | 6.00%                    | 3.80%   |
| Private Equity                    | 8.50%                    | 6.60%   |
| Cash                              | 1.00%                    | 0.20%   |
| Total                             | <u>100%</u>              |   |

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

*Discount Rate* - The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employee contributions were assumed to be made at the member contribution rates in effect for each year, including the scheduled increases in SB 18-200. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 4: Defined Benefit Pension Plan (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law for each year, including the current and estimated future AED and SAED, until the actuarial value funding ratio reaches 103%, at which point, the AED and SAED will each drop 0.50% every year until they are zero. Additionally, estimated employer contributions included reductions for the funding of the AIR and retiree health care benefits. For future plan members, employer contributions were further reduced by the estimated amount of total service costs for future plan members not financed by their member contributions.
- Employer contributions and the amount of total service costs for future plan members were based upon a process to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.
- The AIR balance was excluded from the initial fiduciary net position, as, per statute, AIR amounts cannot be used to pay benefits until transferred to either the retirement benefits reserve or the survivor benefits reserve, as appropriate. AIR transfers to the fiduciary net position and the subsequent AIR benefit payments were estimated and included in the projections.
- Benefit payments and contributions were assumed to be made at the middle of the year.

Based on the above assumptions and methods, the projection test indicates the LGDTF's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return of 7.25 percent on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount determination does not use the municipal bond rate, and therefore, the discount rate is 7.25 percent. There was no change in the discount rate from the prior measurement date.

*Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* - The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate, as follows:

|  | 1% Decrease<br>(6.25%) | Current<br>Discount<br>Rate (7.25%) | 1% Increase<br>(8.25%) |
|--|------------------------|-------------------------------------|------------------------|
| Proportionate share of the net pension liability | \$ 3,665,747           | \$ 1,418,275                        | \$ 1,334,163           |

*Pension Plan Fiduciary Net Position* - Detailed information about the LGDTF's fiduciary net position is available in PERA's separately issued financial report, which may be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 5: Postemployment Healthcare Benefits**

**General Information**

*Plan Description* - All employees of the District are eligible to receive postemployment benefits other than pensions (OPEB) through the HCTF, a cost-sharing multiple-employer defined benefit postemployment healthcare plan administered by the Public Employees' Retirement Association of Colorado (PERA). The HCTF is established under Title 24, Article 51, Part 12 of the Colorado Revised Statutes (CRS), as amended. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. Title 24, Article 51, Part 12 of the C.R.S., as amended, sets forth a framework that grants authority to the PERA Board to contract, self-insure, and authorize disbursements necessary in order to carry out the purposes of the PERACare program, including the administration of the premium subsidies. PERA issues a publicly available financial report that includes information on the HCTF. That report may be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

*Benefits Provided* - The HCTF provides a healthcare premium subsidy to eligible PERA benefit recipients and retirees who choose to enroll in one of the PERA health care plans, however, the subsidy is not available if only enrolled in the dental and/or vision plan(s). The health care premium subsidy is based upon the benefit structure under which the member retires and the member's years of service credit. For members who retire having service credit with employers in the Denver Public Schools (DPS) Division and one or more of the other four Divisions (State, School, Local Government and Judicial), the premium subsidy is allocated between the HCTF and the Denver Public Schools Health Care Trust Fund (DPS HCTF). The basis for the amount of the premium subsidy funded by each trust fund is the percentage of the member contribution account balance from each division as it relates to the total member contribution account balance from which the retirement benefit is paid.

C.R.S. § 24-51-1202 et seq. specifies the eligibility for enrollment in the health care plans offered by PERA and the amount of the premium subsidy. The law governing a benefit recipient's eligibility for the subsidy and the amount of the subsidy differs slightly depending under which benefit structure the benefits are calculated. All benefit recipients under the PERA benefit structure and all retirees under the DPS benefit structure are eligible for a premium subsidy, if enrolled in a health care plan under PERACare. Upon the death of a DPS benefit structure retiree, no further subsidy is paid.

Enrollment in the PERACare is voluntary and is available to benefit recipients and their eligible dependents, certain surviving spouses, and divorced spouses and guardians, among others. Eligible benefit recipients may enroll into the program upon retirement, upon the occurrence of certain life events, or on an annual basis during an open enrollment period.

The maximum service-based premium subsidy is \$230 per month for benefit recipients who are under 65 years of age and who are not entitled to Medicare, and \$115 per month for benefit recipients who are over 65 years of age or who are under 65 years of age and entitled to Medicare. The basis for the maximum service-based subsidy, in each case, is for benefit recipients with retirement benefits based on 20 or more years of service credit. There is a 5 percent reduction in the subsidy for each year less than 20. The benefit recipient pays the remaining portion of the premium to the extent the subsidy does not cover the entire amount.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 5: Postemployment Healthcare Benefits (Continued)**

**General Information** (Continued)

For benefit recipients who have not participated in Social Security and who are not otherwise eligible for premium-free Medicare Part A for hospital-related services, C.R.S. § 24-51-1206(4) provides an additional subsidy. According to the statute, PERA cannot charge premiums to benefit recipients without Medicare Part A that are greater than premiums charged to benefit recipients with Part A for the same plan option, coverage level, and service credit. Currently, for each individual PERACare enrollee, the total premium for Medicare coverage is determined assuming plan participants have both Medicare Part A and Part B and the difference in premium cost is paid by the HCTF or the DPS HCTF on behalf of benefit recipients not covered by Medicare Part A.

*Contributions* - As established by Title 24, Article 51, Section 208 of the CRS, 1.02% of the District's contributions to the LGDTF (see Note 4) is apportioned to the HCTF. No employee contributions are required. These contribution requirements are established and may be amended by the State Legislature. Employer contributions are recognized by the HCTF in the period in which the compensation becomes payable to the member and the Clearview Library District is statutorily committed to pay the contributions. Employer contributions recognized by the HCTF from the District for the year ended December 31, 2020, was \$13,621, equal to the required amount.

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At December 31, 2020, the District reported a net OPEB liability of \$201,101 representing its proportionate share of the net OPEB liability of the HCTF. The net OPEB liability was measured at December 31, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2018. Standard update procedures were used to roll forward the total OPEB liability to December 31, 2019.

The District's proportion of the net OPEB liability was based on the District's contributions to the HCTF for the calendar year ended December 31, 2019, relative to the contributions of all participating employers. At December 31, 2019, the District's proportion was 0.0147809766%, which was an decrease of 0.0004544900% from its proportion measured at December 31, 2018.

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 5: Postemployment Healthcare Benefits (Continued)**

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)**

For the year ended December 31, 2020, the District recognized OPEB expense of \$18,260. At December 31, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|  | <b>Deferred<br/>Outflows of<br/>Resources</b> | <b>Deferred<br/>Inflows of<br/>Resources</b> |
|--|---|--|
| Differences between expected and actual experience                       | \$ 375  | \$ 184                                       |
| Changes in assumptions and other inputs                                  | 1,131   | -  |
| Net difference between projected and actual earnings on plan investments | 977   | -  |
| Changes in proportion  | 4,693   | 3,951  |
| Contributions subsequent to the measurement date                         | 14,626  | -  |
| <br>Total  | \$ 21,802                                     | \$ 4,135                                     |

District contributions subsequent to the measurement date of \$14,626 will be recognized as a reduction of the net OPEB liability in the subsequent fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as OPEB expense as follows:

| <b><u>Year Ended December 31,</u></b> |    |       |
|---------------------------------------|----|-------|
| 2021                                  | \$ | 1,754 |
| 2022                                  |    | 2,553 |
| 2023                                  |    | (539) |
| 2024                                  |    | (699) |
| 2025                                  |    | (28)  |
| Thereafter                            |    | -     |
| <br>Total                             | \$ | 3,041 |

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 5: Postemployment Healthcare Benefits (Continued)**

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)**

*Actuarial Assumptions* - The actuarial valuation as of December 31, 2019, determined the total OPEB liability using the following actuarial assumptions and other inputs, applied to all periods included in the measurement.

|  | <u>Assumptions</u>                               |
|--|--|
| Price inflation  | 2.40%  |
| Real wage growth   | 1.1%   |
| Wage inflation   | 3.5%   |
| Salary increases, including wage inflation   | 3.5%   |
| Long-term investment rate of return, net of OPEB plan investment expenses, including price inflation | 7.25%  |
| Discount rate  | 7.25%  |
| Health care cost trend rates:  |  |
| PERA Benefit Structure:  | 0.0%   |
| PERACare Medicare plans  | 3.25% in 2018, gradually rising to 5.00% in 2025 |
| Medicare Part A premiums   | 3.25% in 2018, gradually rising to 5.00% in 2025 |

Calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each actuarial valuation and on the pattern of sharing of costs between employers of each fund to that point.

The actuarial assumptions used in the December 31, 2019, valuations were based on the results of the 2016 experience analysis for the periods January 1, 2012, through December 31, 2015, and were adopted by PERA's governing board on November 18, 2016. In addition, certain actuarial assumptions pertaining to per capita health care costs and the related trends are analyzed and reviewed by PERA's actuary as needed.

All costs are subject to the health care cost trend rates, as discussed below.

Health care cost trend rates reflect the change in per capita health costs over time due to factors such as medical inflation, utilization, plan design, and technology improvements. For the PERA benefit structure, health care cost trend rates are needed to project the future costs associated with providing benefits to those PERACare enrollees not eligible for premium-free Medicare Part A.

## Clearview Library District

Notes to Financial Statements

December 31, 2020

### Note 5: Postemployment Healthcare Benefits (Continued)

#### **OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB** (Continued)

Health care cost trend rates for the PERA benefit structure are based on published annual health care inflation surveys in conjunction with actual plan experience (if credible), building block models and industry methods developed by health plan actuaries and administrators. In addition, projected trends for the Federal Hospital Insurance Trust Fund (Medicare Part A premiums) provided by the Centers for Medicare & Medicaid Services are referenced in the development of these rates. Effective December 31, 2018, the health care cost trend rates for Medicare Part A premiums were revised to reflect the current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

Mortality assumptions for the determination of the total pension liability for each of the Division Trust Funds as shown below are applied, as applicable, in the determination of the total OPEB liability for the HCTF. Affiliated employers of the State, School, Local Government, and Judicial Divisions participate in the HCTF.

Healthy mortality assumptions for active members were based on the RP-2014 White Collar Employee Mortality Table. The mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Post-retirement non-disabled mortality assumptions for the School and Judicial Divisions were based on the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 93 percent factor applied to rates for ages less than 80, a 113 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 68 percent factor applied to rates for ages less than 80, a 106 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

For disabled retirees, the mortality assumption was based on 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The following health care costs assumptions were updated and used in the measurement of the obligations for the HCTF:

- Initial per capita health care costs for those PERACare enrollees under the PERA benefit structure who are expected to attain age 65 and older ages and are not eligible for premium-free Medicare Part A benefits were updated to reflect the change in costs for the 2019 plan year.
- The morbidity assumptions were updated to reflect the assumed standard aging factors.

## Clearview Library District

Notes to Financial Statements

December 31, 2020

### Note 5: Postemployment Healthcare Benefits (Continued)

#### OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

- The health care cost trend rates for Medicare Part A premiums were revised to reflect the then-current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016.

Several factors were considered in evaluating the long-term rate of return assumption for the HCTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

*Discount Rate* - The discount rate used to measure the total OPEB liability was 7.25%. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Updated health care cost trend rates for Medicare Part A premiums as of the December 31, 2019, measurement date.
- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law and effective as of the measurement date.
- Employer contributions and the amount of total service costs for future plan members were based upon a process to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.
- Benefit payments and contributions were assumed to be made at the middle of the year.

*Sensitivity of the Net OPEB Liability to Changes in the Discount Rate* - The following presents the District's proportionate share of the net OPEB liability calculated using the discount rate of 7.25%, as well as the District's proportionate share of the net OPEB liability if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate, as follows:



**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 5: Postemployment Healthcare Benefits (Continued)**

**OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)**

Based on the above assumptions and methods, the projection test indicates the HCTF's fiduciary net position was projected to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return of 7.25% on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability. The discount rate determination does not use the municipal bond index rate, and therefore, the discount rate is 7.25%.

*Sensitivity of the Net OPEB Liability to Changes in the Discount Rate* - The following presents the District's proportionate share of the net OPEB liability calculated using the discount rate of 7.25%, as well as the District's proportionate share of the net OPEB liability if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate, as follows:

|   | 1% Decrease<br>(6.25%) | Current<br>Discount<br>Rate (7.25%) | 1% Increase<br>(8.25%) |
|---|------------------------|-------------------------------------|------------------------|
| Proportionate share of the net OPEB liability | \$ 225,015             | \$ 201,101                          | \$ 180,658             |

*Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates* - The following presents the District's proportionate share of the net OPEB liability calculated using the current healthcare cost trend rates, ranging from 3% to 5%, as well as the District's proportionate share of the net OPEB liability if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than the current rates, as follows:

|   | 1% Decrease | Current<br>Healthcare Cost<br>Trend Rates | 1% Increase |
|---|-------------|---|-------------|
| Proportionate share of the net OPEB liability | \$ 195,548  | \$ 201,101                                | \$ 207,489  |

*OPEB Plan Fiduciary Net Position* - Detailed information about the HCTF's fiduciary net position is available in PERA's separately issued financial report, which may be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

**Clearview Library District**  
Notes to Financial Statements  
December 31, 2020

**Note 6: Commitments and Contingencies**

**TABOR Amendment**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Amendment is complex and subject to judicial interpretation, but the District believes it is in substantial compliance with the Amendment.

In November 2001, electors within the District authorized the District to collect and keep and expend all revenues received and to continue to levy its operating mill levy of 3.546 mills in 2002, and each year thereafter.

The District has established a reserve for emergencies, representing 3% of qualifying expenditures, as required by the Amendment. At December 31, 2020, the emergency reserve of \$129,287 was reported as restricted fund balance in the General Fund.

## **Required Supplementary Information**

**Clearview Library District**  
Schedules of Proportionate Share of Net Pension Liability and Contributions  
(And Related Statistics)  
For the Years Ended December 31, 2019, 2018 and 2017

|   | <u>12/31/2019</u>   | <u>12/31/2018</u>   | <u>12/31/2017</u>   |
|---|---------------------|---------------------|---------------------|
| <b>Proportionate Share of the Net Pension Liability</b>   |                     |                     |                     |
| District's Proportion of the Net Pension Liability  | 0.1939148053%       | 0.1905991238%       | 0.1960687538%       |
| District's Proportionate Share of the Net Pension Liability                                       | \$ 1,418,275        | \$ 2,396,237        | \$ 2,183,094        |
| District's Covered Payroll  | \$ 1,335,391        | \$ 1,314,385        | \$ 1,235,566        |
| District's Proportionate Share of the Net Pension Liability<br>as a Percentage of Covered Payroll | 106%                | 182%                | 177%                |
| Plan Fiduciary Net Position as a Percentage<br>of the Total Pension Liability                     | 86%                 | 76%                 | 79%                 |
|   | <u>12/31/2020</u>   | <u>12/31/2019</u>   | <u>12/31/2018</u>   |
| <b>District Contributions</b>   |                     |                     |                     |
| Statutorily Required Contribution   | \$ 171,736          | \$ 169,328          | \$ 158,517          |
| Contributions in Relation to the Statutorily Required Contribution                                | <u>(171,736)</u>    | <u>(169,328)</u>    | <u>(158,517)</u>    |
| Contribution Deficiency (Excess)  | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ -</u>         |
| District's Covered Payroll  | <u>\$ 1,433,942</u> | <u>\$ 1,335,391</u> | <u>\$ 1,314,385</u> |
| Contributions as a Percentage of Covered Payroll  | 11.98%              | 12.68%              | 12.06%              |

This schedule is presented to show information for 10 years. Until information for the full 10-year period is available, information will be presented for the years it is available.

(Continued)

**Clearview Library District**  
Schedules of Proportionate Share of Net Pension Liability and Contributions  
(And Related Statistics)  
For the Years Ended December 31, 2016, 2015 and 2014  
(Continued)

|   | <u>12/31/2016</u>   | <u>12/31/2015</u>   | <u>12/31/2014</u> |
|---|---------------------|---------------------|-------------------|
| <b>Proportionate Share of the Net Pension Liability</b>   |                     |                     |                   |
| District's Proportion of the Net Pension Liability  | 0.1847000000%       | 0.1720000000%       | 0.1718000000%     |
| District's Proportionate Share of the Net Pension Liability                                       | \$ 2,494,489        | \$ 1,895,070        | \$ 1,540,151      |
| District's Covered Payroll  | \$ 1,119,697        | \$ 977,063          | \$ 941,566        |
| District's Proportionate Share of the Net Pension Liability<br>as a Percentage of Covered Payroll | 223%                | 194%                | 164%              |
| Plan Fiduciary Net Position as a Percentage<br>of the Total Pension Liability                     | 74%                 | 77%                 | 81%               |
|   | <u>12/31/2017</u>   | <u>12/31/2016</u>   | <u>12/31/2015</u> |
| <b>District Contributions</b>   |                     |                     |                   |
| Statutorily Required Contribution   | \$ 156,838          | \$ 141,978          | \$ 123,885        |
| Contributions in Relation to the Statutorily Required Contribution                                | <u>(156,838)</u>    | <u>(141,978)</u>    | <u>(123,885)</u>  |
| Contribution Deficiency (Excess)  | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ -</u>       |
| District's Covered Payroll  | <u>\$ 1,235,566</u> | <u>\$ 1,119,697</u> | <u>\$ 977,063</u> |
| Contributions as a Percentage of Covered Payroll  | 12.69%              | 12.68%              | 12.68%            |

This schedule is presented to show information for 10 years. Until information for the full 10-year period is available, information will be presented for the years it is available.

**Clearview Library District**  
Schedules of Proportionate Share of Net OPEB Liability and Contributions  
(And Related Statistics)  
For the Years Ended December 31, 2019, 2018, 2017, and 2016

|  | <u>12/31/2019</u>   | <u>12/31/2018</u>   | <u>12/31/2017</u>   | <u>12/31/2016</u>   |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Proportionate Share of the Net OPEB Liability</b>   |                     |                     |                     |                     |
| District's Proportion of the Net OPEB Liability  | 0.0147809766%       | 0.0148515701%       | 0.0152354666%       | 0.0141805787%       |
| District's Proportionate Share of the Net OPEB Liability                                       | \$ 225,015          | \$ 226,090          | \$ 198,000          | \$ 183,856          |
| District's Covered Payroll   | \$ 1,335,391        | \$ 1,314,385        | \$ 1,235,566        | \$ 1,147,307        |
| District's Proportionate Share of the Net OPEB Liability<br>as a Percentage of Covered Payroll | 17%                 | 17%                 | 16%                 | 16%                 |
| Plan Fiduciary Net Position as a Percentage<br>of the Total OPEB Liability                     | 17%                 | 17%                 | 17%                 | 17%                 |
|  | <u>12/31/2020</u>   | <u>12/31/2019</u>   | <u>12/31/2018</u>   | <u>12/31/2017</u>   |
| <b>District Contributions</b>  |                     |                     |                     |                     |
| Statutorily Required Contribution  | \$ 14,626           | \$ 13,621           | \$ 12,751           | \$ 11,985           |
| Contributions in Relation to the Statutorily Required Contributi                               | <u>(14,626)</u>     | <u>(13,621)</u>     | <u>(12,751)</u>     | <u>(11,985)</u>     |
| Contribution Deficiency (Excess)   | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ -</u>         |
| District's Covered Payroll   | <u>\$ 1,433,942</u> | <u>\$ 1,335,391</u> | <u>\$ 1,314,385</u> | <u>\$ 1,235,566</u> |
| Contributions as a Percentage of Covered Payroll   | 1.02%               | 1.02%               | 0.97%               | 0.97%               |

This schedule is presented to show information for 10 years. Until information for the full 10-year period is available, information will be presented for the years it is available.

**Clearview Library District**  
 Budgetary Comparison Schedule  
 General Fund  
 For the Year Ended December 31, 2020

|  | Original<br>and Final<br>Budget | Actual       | Variance<br><i>Positive</i><br><i>(Negative)</i> |
|--|---------------------------------|--------------|--|
| <b>Revenues</b>                        |                                 |              |  |
| Property Taxes                         | \$ 4,850,856                    | \$ 4,072,362 | \$ (778,494)                                     |
| Specific Ownership Taxes               | 200,000                         | 230,385      | 30,385   |
| State Library Grant                    | 9,407                           | 9,407        | -  |
| Charges for Services                   | 17,500                          | 6,723        | (10,777)   |
| Investment Income                      | 71,000                          | 27,137       | (43,863)   |
| Miscellaneous                          | 3,000                           | 2,645        | (355)  |
| Total Revenues                         | 5,151,763                       | 4,348,659    | (803,104)  |
| <b>Expenditures</b>                    |                                 |              |  |
| Current                                |                                 |              |  |
| Library Services                       | 3,115,243                       | 2,742,157    | 373,086  |
| Capital Outlay                         | 536,520                         | 224,812      | 311,708  |
| Total Expenditures                     | 3,651,763                       | 2,966,969    | 684,794  |
| <b>Net Change in Fund Balance</b>      | \$ 1,500,000                    | 1,381,690    | \$ (118,310)                                     |
| <b>Fund Balance, Beginning of year</b> |                                 | 3,454,411    |  |
| <b>Fund Balance, End of year</b>       |                                 | \$ 4,836,101 |  |

**Clearview Library District**  
Notes to Required Supplementary Information  
December 31, 2020

**Note 1: Schedule of Proportionate Share of the Net Pension Liability and Contributions**

The Public Employees' Retirement Association of Colorado (PERA) Local Government Division Trust Fund's net pension liability and associated amounts are measured annually at December 31, based on an actuarial valuation as of the previous December 31. The District's contributions and related ratios represent cash contributions and any related accruals that coincide with the District's fiscal year ending on June 30.

**Changes in Assumptions and Other Inputs**

For the year ended December 31, 2020, the total pension liability was determined by an actuarial valuation as of December 31, 2018. The following revised economic and demographic assumptions were effective as of December 31, 2018.

- Investment rate of return assumption of 7.25% per year, compounded annually. This assumption did not change from the prior year.
- Price inflation assumption of 2.4% per year. This assumption did not change from the prior year.
- Wage inflation assumption increased from 3.5% - 9.7% to 3.5% - 10.45%.
- Healthy and disabled mortality assumptions are based on the RP-2014 Mortality Tables.

**Note 2: Stewardship, Compliance and Accountability**

**Budgetary Information**

Budgets are required by State statutes for all funds and are adopted on a basis consistent with generally accepted accounting principles.

The District adheres to the following procedures to establish the budgetary information reflected in the financial statements.

- Management submits to the Governing Board a proposed budget for the fiscal year commencing the following October 15. The budget includes proposed expenditures and the means of financing them.
- Prior to June 30, the budget is adopted by the Governing Board.
- Expenditures may not legally exceed appropriations at the fund level. Revisions that alter the total expenditures of any fund must be approved by the Governing Board.
- All appropriations lapse at fiscal year-end.