

Agenda

Call to Order

Roll Call

Review of Agenda

Public Input

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to indicate a desire to participate in the Zoom chat box. When you are recognized: unmute, state your name and address, and then speak to the Board of Trustees. Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes.

Old Business

- Item 1 - Approve Minutes of the Nov. 18, 2021 meeting (Action)
- Item 2 - Facilities Plan Update - Ann Kling, Library Director (Information)
- Item 3 - Update on the Director's annual evaluation - Ann Kling, Library Director (Information)

New Business

- Item 1 - Adopt the 2022 Budget (Resolution) - Ann Kling, Library Director (Action)
- Item 2 - Appropriate Sums of Money (Resolution) - Ann Kling, Library Director (Action)
- Item 3 - Certify the Mill Levy (Resolution) - Ann Kling, Library Director (Action)
- Item 4 - Approve the Joint Fuel Facility Budget - Ann Kling, Library Director (Action)
- Item 5 - Library Board Evaluation - Kendra Adams, Board President (Information)

Potential Action after Executive Session

- Item 6 - Purchase of land in Severance - Kendra Adams, Board President (Action)

Executive Session

An Executive Session Pursuant to C.R.S. § 24-6-402 (4)(e)(I) for the Purpose of Discussing a Contract Related to the Purchase of Land.

Upcoming Agenda

Adjourn

Upcoming Meetings

- Board of Trustees Regular Meeting, January 27, 2022, 5:30 p.m. – Hybrid

The Clearview Library District will make reasonable accommodations for access to library services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 970-686-5603 by noon on the business day prior to the meeting to make arrangements.

Draft Minutes (Unapproved)

Call to Order

President Kendra Adams called the meeting to order at 5:32 pm.

Roll Call

Present: President Kendra Adams, Vice-President Rochelle Brotsky, Treasurer Ronald Dunworth, Board Member Ron Clark, Board Member/Town of Severance Liaison Frank Baszler, Town of Windsor Liaison Scott Charpentier, and Attorney William Garcia.

Absent: Secretary Brian Lampe, Weld RE-4 School District Liaison Lance Nichols

Staff: Library Director Ann Kling, IT/Tech Services Manager Bud Hunt, Public Services Manager Casey Lansinger-Pierce, Tech Services Assistant Natalie Wagner, and IT Services Assistant Emma Malin.

Review of Agenda

Nothing at this time.

Public Input

Nothing at this time.

Director's Report - Ann Kling, Library Director

- Director Kling asked if there were questions at this time. There were no questions.
- Communication - None.
- Monthly Statistics
 - Kendra asked about the low circulation numbers. Director Kling and Casey reported that its still due to COVID, still no in school visits yet, still no in-house programming for ages 12 and under yet. Casey and her team will be meeting over the next couple months to pursue more in-house programming and meet with the Weld RE-4 School District about in-school programming.

Personnel Report - Rochelle Brotsky, Vice President

- Rochelle reported that IT/Tech Services Manager, Bud Hunt will be resigning from the library. Bud stated that he is sad about leaving his position at the library but had an opportunity he could not pass up. Bud declared that he will be a Clearview Library District patron for life and will be available should something be needed. Board members thanked Bud for all the work he has done at the library and said that he will be missed.
- Casey asked new staff to introduce themselves to the board.
 - Children's Services Assistant, Alyssa Goranson introduced herself. Alyssa has previous library experience having worked at the High Plains Library District.
 - Adult Services Assistant, Maria Mulreaney introduced herself. This is her first time working in a library, and she considers libraries magical. Maria has a lot of volunteer experience and even started a little free library in her neighborhood.
 - Customer Service Specialist, Diana Hyland introduced herself. Diana was a teacher for nineteen years. Diana was a school librarian for 9 years in Castle Rock. She feels fortunate to be able to work at a library.

- Shelver, Aydan Tufton introduced herself. Aydan was a preschool teacher prior to starting her position at the library.

Treasurer's Report- Ronald Dunworth, Treasurer

Ronald reported that there isn't a significant amount of tax revenue for October, and that this is normal for this time of year. The Ash Street building is now showing as an asset on the Balance Sheet. Ronald said the library is in really good shape. Scott asked about interest being collected on Delinquent Property Tax. Ronald reported that about \$82,600.00 of Delinquent Property Tax interest was collected.

Motion by Rochelle Brotsky, second by Frank Baszler, to accept the Treasurer's Report as presented for October 2021; motion passed unanimously.

Friends & Foundation Report - Rochelle Brotsky, Vice-President

Rochelle reported that they are working on making the Author Talk an outdoor event and having programs based on outdoor activities. These plans will coincide with the book, *Braving It: A Father, a Daughter, and an Unforgettable Journey into the Alaskan Wild*. The Author Talk will be held in March so they are hoping for good weather. Rochelle said the Friends and Foundation are still researching how to invest money and allow it to grow. Director Kling announced that Colorado Gives Day is December 7th, and that the Friends and Foundation are listed as an option for people to donate to.

Reports of the Liaisons

Town of Windsor: Scott Charpentier reported that the town has been very busy finishing up a lot of projects, as well as administrative work. Ronald asked about town growth for next year. Scott reported that the numbers will be a lot less, and Scott added that Windsor's population should be around 40,000 by the end of this year.

Town of Severance: Frank Baszler reported that the town had to put a hold on all building permits because they cannot get water taps. The town has begun reworking the budget because they cannot build at this time. The town owns the water rights and paid for the capacity. However, North Weld hasn't been able to produce more drinkable water for Severance at this time. Severance is working very hard to rectify this problem and Frank predicts that this will be resolved within a couple of months.

Weld RE-4 School District: Lance Nichols absent.

Reports of Library Board Members

A Long Range Planning Committee meeting was held November 3rd, 2021. Library Director Kling gave an update on Facilities Plan projects. Mobile Services Supervisor Katie Northern, Mobile Services Assistants Christy Olson and Tucker Valentine, Adult Librarian Jennifer Bradley, and Adult Services Assistant Maria Mulreaney gave an in-depth Mobile and Outreach Services presentation via slide show with Q&A.

Kendra attended the Severance Town Board meeting. She reported that the meeting went very well.

Old Business

- Approve Minutes of the October 28, 2021 Regular Board Meeting
 - Minutes were approved.
 - Motion by Ron Clark, second by Rochelle Brotsky, to approve minutes of the October 28, 2021 Regular Board Meeting; motion passed unanimously.
- Board Openings for 2022 Update - Ann Kling, Library Director

- Director Kling said all the appointments have now been ratified. The next step is orientation and readiness for their first meeting in January.
- Rochlle Brotsky will serve a 2nd term that is for 3- years. Jeromey Balderrama (3-year term) and Cole Gerstner (2-year term) will begin their Trustee roles 1/1/2022.
- Facilities Plan Update - Ann Kling, Library Director
 - Director Kling reported that they had their 1st meeting and discussion was held about the needs of these projects and timelines.
 - The second meeting will be a 2 hour meeting on Friday, 11/19/21. There will be presentations of some preliminary ideas.
 - The board continues to negotiate with the Town of Severance regarding purchasing land for a future Severance branch.
- Update on the Director's Annual Evaluation - Ann Kling, Library Director
 - Director Kling reported that the Director's evaluation will be postponed until the end of January 2022.
 - Kendra and Rochelle agreed to the postponement, and will plan a meeting with Director Kling to further discuss the evaluation process.

New Business

- Item 1 - Second Reading of the 2022 Clearview Library District Draft Budget, Ann Kling, Library Director
 - Director Kling said that the board will adopt the budget at the December Regular Board meeting.
 - Ronald asked about the Salaries Expenses for the 2022 budget. Director Kling replied that this includes the new hires, some new positions, and hourly wage increase. Director Kling also explained the Related Expenses, and that its relation to staff benefits. Ronald questioned insurance benefits and asked for more information regarding options for insurance plans. Director Kling and Bookkeeper/HR Asst. Erin Mitchell have been gathering information.
- Item 2 - Review and Adopt the Board Calendar for 2022 - Ann Kling, Library Director
 - Kendra said the board tends to meet on the last Thursday of each month. Kendra reviewed the 2022 calendar with the board.
 - Director Kling added that the calendar can be updated or changed at any time.
 - Motion by Ron Clark, second by Frank Baszler, to accept the Board Calendar for 2022; motion passed unanimously.
- Item 3 - Plan the Annual Board Evaluation - Kendra Adams, Board President
 - Kendra said that she will get the board evaluations out to board members next week.
 - Board members need to return the board evaluations to Kendra by December 5th.

Executive Session

An Executive Session Pursuant to Section C.R.S. § 24-6-402(4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to a Property in Severance.

Motion by Rochelle Brotsky, second by Ron Clark, to go into executive session pursuant to C.R.S. § 24-6-402(4)(e)(I); motion passed unanimously at 6:38 pm.

Frank Baszler was recused during the Executive session.



Board of Trustees Regular Meeting

November 18, 2021 • 5:30 p.m.

<https://clearviewlibrary.org/library-board>

President Kendra Adams called the regular meeting of the library board back to order at 7:37 pm.

Present: President Kendra Adams, Vice-President Rochelle Brotsky, Trustee Ron Clark, Treasurer Ronald Dunworth, Attorney William Garcia, Director Ann Kling, IT/Tech Services Manager Bud Hunt, IT Assistant Emma Malin.

Upcoming Agenda

Adopt the Budget
Certify the Mill Levy
Library Board Evaluation

Adjourn

Motion by Rochelle Brotsky, second by Ron Clark, to adjourn; motion passed unanimously. The meeting adjourned at 7:40pm.

Upcoming Meetings

- Board of Trustees Regular Meeting, December 9, 2021, 5:30 p.m. – Hybrid (Hybrid, via Zoom)

The Clearview Library District will make reasonable accommodations for access to library services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 970-686-5603 by noon on the business day prior to the meeting to make arrangements.



Budget Message – 2022 Budget Clearview Library District

December 9, 2021

Dear Clearview Library Board of Trustees and Clearview Library District Taxpayers:

It is my pleasure to submit to you our 2022 budget. This budget was prepared by the library director with input from the Clearview Library District management team and financial assistant.

In 2022, the library district will be embarking on three capital projects as outlined in the Facilities Plan adopted by the library board in April, 2021: to purchase and renovate an office building to serve as a central services hub, to renovate the current library on Third St. in Windsor in order to provide expanded space for the public and staff and to build a branch library in Severance. The library district began working on the projects in 2021 by purchasing an office building in Windsor, hiring an owner's representative, an architectural design firm and a construction manager at risk. The bulk of the work is anticipated to be done in 2022. The district will incur significant costs. To fund the projects without an increase in the mill levy, the district will be seeking lease financing and will use reserve funds.

Revenue

The Clearview Library District is funded by a mill levy assessed against property owners and businesses within the library district boundaries. The property assessment figure from Weld County for the 2022 budget cycle is \$1,168,289,096, which will generate \$4,142,753 in property tax revenue. An additional \$12,851 from refunds and abatements total \$4,155,604 in property taxes.

Revenue from sources other than property taxes totals \$232,914. The total anticipated operating revenue for the Clearview Library District for 2022 is \$ 4,388,518. This represents an 11% decrease from 2021 revenue.

The library district has engaged the firm of Piper Sandler to assist in obtaining a lease of \$5,686,076 to fund the branch in Severance. The renovation of the central services hub on Ash St. in Windsor and the renovation of the library on Third St. in Windsor will be funded with the library district's reserve funds



Highlights of Expenditures

Operating expenditures for the district are comprised of Bookmobile Costs, Building Costs, Capital Outlays, County Treasurer's Fee, Electronic Databases, Materials, Operating Supplies, Other Expenses, Programming, Public Relations, Salaries and Related Expenses, and Software/Technical Support. Projected operating expenditures for 2022 are \$679,085, 19% more than the 2021 budgeted expenditures. This increase can be attributed to the lease payment, added positions, higher health insurance costs, marketing costs, ematerials, the purchase of a courier van and the additional costs associated with operating the central services hub.

Salaries and Related Expenses, \$2,573,050 or 60% of the district's projected expenditures.

In 2019, the library district engaged The Segal Group, Inc. to conduct a competitive compensation and organizational study for the district. To adequately provide administrative infrastructure and span of controls for our current organizational needs, the study recommended five new positions and two repurposed positions. With the exception of the Communications Specialist, these positions remained unfilled in 2020 and 2021 due to cut-backs in operations and services as a result of COVID-19.

The positions recommended by The Segal Group, Inc. are more critical now than ever, as we emerge from the pandemic fully operational, as well as begin to implement the 2021 Facilities Plan. Over the course of the next three years, our district will transform from a one-building organization, to a two-branch system supported by a central services hub with more facility growth to come.

As we expand our physical capacity, it is imperative that we invest in our human infrastructure, as well. To continue to provide outstanding service to our community and maintain efficient and effective operations, as good stewards of taxpayers' dollars, we must strategically begin this investment now.

The following positions are included in the 2022 draft budget: Office Manager, Children's Librarian II, Technical Services Supervisor, Courier Driver – part-time, Customer Service Lead – part-time, Digital Communications Co-coordinator – part-time, and a Development Officer – part-time. These positions will be phased in throughout the year.

Health insurance costs continue to rise. The district is currently exploring options for lower cost health insurance.



Capital Outlays, \$105,000 or 2% of the operating budget. Included in this cost for 2022 is the purchase of a courier van to move materials and supplies from the central services hub to the library buildings. The Third St. library will replace the outdated security cameras.

Materials, \$387,000 or 9% of the operating budget, include adult and children's books, dvds, cds, audiobooks, video games, ematerials, downloadable music, audiobooks, movies and tv shows as well as explore kits. The library district continues to see an increase in the use of ematerials and streaming services. The district will be increasing its collection of children's ematerials to support the school district. The circulation of physical materials has returned to near pandemic numbers and remains strong.

Public Relations, \$98,400 or 2% of the operating budget. In mid-2020, the library district hired a communications specialist to oversee the library district's marketing and public relations. Having a professional in this key position has provided the district with insight into the most effective ways to convey the library district's message, to refresh the library's brand and website and more. The increased budget will allow the district to advertise in local publications that reach old and new residents, create video films to be used in marketing, maintain the website and produce high quality printed material.

Software/Tech Support, \$160,750, 4% of the operating budget. Included in this category are computer equipment and supplies, software licenses, and maintenance costs for the integrated library system and other systems, such as print management.

Lease Payment, Estimated \$363,015 or 8%. Annual payment on an anticipated lease agreement to build the Severance branch library.

Capital Projects, \$. The total estimated costs for the three capital projects outlined above is \$9,035,122. The district anticipates that most of the costs will be incurred in 2022. The district held a kick-off meeting with two library board members, the management team, the owner's representative, the architectural design team and the construction manager at risk on Thursday, Oct. 14. The anticipated breakdown by project of the costs is,

- **Severance Branch - \$7,478,591**
- **Windsor Severance Library renovation - \$833,327**
- **Central Services Hub (Ash St.) - \$723,204**

Lease financing will be used to build the branch library in Severance. Reserve funds will be used for the renovation of the Central Services Hub and the Windsor Severance Library.



Clearview Library District – 2022 Budget

Item Label	2021 Estimated	2021 Budget	2022 Budget
Revenue			
General property tax	\$4,649,447	\$4,652,026	\$4,155,604
Other revenue	\$897,404	\$47,407	\$22,914
Specific ownership tax	\$234,769	\$210,000	\$210,000
Total Operating Revenue	\$5,781,620	\$4,909,433	\$4,388,518
COP/Lease			\$5,686,076
Total Revenue	\$5,781,620	\$4,909,433	\$10,074,594
Expense			
Bookmobile costs	\$17,850	\$25,400	\$19,500
Building costs	\$83,939	\$108,500	\$118,270
Capital outlays	\$767,588	\$304,000	\$105,000
County treasurer's fee	\$82,658	\$69,780	\$62,334
Electronic Databases	\$20,858	\$27,000	\$27,000
Materials/periodicals	\$253,298	\$343,500	\$387,000
Operating supplies	\$35,652	\$40,000	\$50,000
Other Expenses	\$137,321	\$268,442	\$265,199
Programming	\$32,772	\$58,000	\$59,000
Public relations	\$11,330	\$67,915	\$98,400
Related expenses	\$401,053	\$473,918	\$557,782
Salaries	\$1,544,462	\$1,727,478	\$2,015,268
Software/tech support	\$153,693	\$95,500	\$160,750
Lease Payment			\$363,015
Total Operating Expense	\$3,542,474	\$3,609,433	\$4,288,518
Capital Projects Expense			\$8,530,003
Total Expense			\$12,818,522
Deficit			-\$2,743,928
Excess Operating Revenue			\$100,000
Transfers			
Transfer to Reserve Funds	\$0	\$1,300,000	\$0
Transfer from Reserves			\$2,643,927
Total Operating Transfers	\$0	\$1,300,000	\$2,643,927
Net Income			
Net Income	\$2,239,145		\$0

Respectfully submitted,
 Ann Kling, Library Director
 December 9, 2021



RESOLUTION 21-03

RESOLUTION TO ADOPT THE BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CLEARVIEW LIBRARY DISTRICT, Colorado for the calendar year beginning on the first day of January, 2022 and ending on the last day of December, 2022.

WHEREAS, the Library Board of the Clearview Library District has appointed Ann Kling, Director, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Ann Kling, Director, has submitted a proposed budget to this governing body for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 28, 2021 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE CLEARVIEW LIBRARY DISTRICT, COLORADO:

Section 1. That the budget, as submitted, amended and attached be and the same hereby is approved and adopted as the budget of the Clearview Library District, Colorado for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President and made part of the public records of the District.

ADOPTED, this 9th day of December, A.D. 2021.

Kendra Adams, President
Clearview Library District Board

ATTEST:

Clearview Library District Board Member



RESOLUTION 21-04

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENICES, IN THE AMOUNTS FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CLEARVIEW LIBRARY DISTRICT, COLORADO FOR THE 2022 BUDGET YEAR.

WHEREAS, the Library Board has adopted the annual budget in accordance with the Local Budget Government Law, on December 9, 2021; and

WHEREAS, the Library Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operation to the District.

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE CLEARVIEW LIBRARY DISTRICT, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Operating Expenses \$ 4,388,518

Capital Outlay \$5,686,076

Reserve Funds \$2,643,927

TOTAL GENERAL FUND \$ 12,818,522

ADOPTED, this 9th day of December, A.D., 2021

ATTEST:

Kendra Adams, President
Clearview Library District Board of Trustees

Clearview Library District Board Member



RESOLUTION 21-05

RESOLUTION TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CLEARVIEW LIBRARY DISTRICT, COLORADO FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Clearview Library District has adopted the annual budget in accordance with the Local Government Budget Law on Dec 9, 2021, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is **\$4,388,518** and;

WHEREAS, the 2021 net valuation for assessment for the Clearview Library District as certified by the County Assessor is \$1,168,289,096

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CLEARVIEW LIBRARY DISTRICT, COLORADO (formerly the Windsor-Severance Library District, Colorado);

Section 1. That for the purpose of meeting all general operating expenses of the Clearview library District during the 2021 budget year, there is hereby levied a tax of 3.557 mills upon each dollar of the total valuation for assessment of all taxable property within the Clearview Library District herein above determined and set.

Section 2. That the Library Director is hereby authorized and directed to immediately certify to the County Commissioners of Weld County, Colorado the mill levy for the Clearview Library District herein above determined and set.

ADOPTED this 9th day of December 2021.

ATTEST:

Kendra Adams, President
Clearview Library District Board of Trustees

Clearview Library District Board Member

WINDSOR JOINT FUEL TANK FACILITY

WINDSOR FIRE DEPARTMENT WELD RE-4 SCHOOL DISTRICT CLEARVIEW LIBRARY DISTRICT 2022 BUDGET

DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
REVENUES			
WINDSOR FIRE DEPARTMENT	18.20% 01.000.92.0000.1990	WINDSOR FIRE DEPARTMENT	1,310.40
WELD RE-4 SCHOOL DISTRICT	80.50% 01.000.93.0000.1990	WELD RE-4 SCHOOL DISTRICT	5,796.00
CLEARVIEW LIBRARY DISTRICT	1.30% 01.000.94.0000.1990 100.00%	WINDSOR/SEV LIBRARY DISTRICT	93.60
TOTAL REVENUES			7,200.00
EXPENDITURES			
MANAGEMENT FEE TO SCHOOL DISTRICT	01.000.00.0000.0310	ADMINISTRATIVE SERVICES	500.00
ELECTRICAL FOR LIGHT/CARD READER/PUMP	01.000.00.0000.0622	ELECTRICITY	200.00
MAINTENANCE AND EQUIPMENT/SITE CARE	01.000.00.0000.0430	REPAIRS & MAINTENANCE	2,000.00
PROPERTY INSURANCE	01.000.00.0000.0522	PROPERTY INSURANCE	200.00
DISPOSAL OF USED OIL	01.000.00.0000.0340	TECHNICAL SERVICES	600.00
SUPPLIES/FUEL CONDITIONER	01.000.00.0000.0610	SUPPLIES	2,000.00
COMPUTER/PRINTER ITEMS	01.000.00.0000.0660	SMALL EQUIPMENT	500.00
SYSTEM IMPROVEMENTS	01.000.00.0000.0734	TECHNOLOGY EQUIPMENT	0.00
LICENSES/PERMITS	01.000.00.0000.0810	DUES AND FEES	200.00
MISCELLANEOUS ITEMS	01.000.00.0000.0890	MISCELLANEOUS EXP	1,000.00
TOTAL EXPENDITURES			7,200.00
NET			0.00

**WINDSOR JOINT FUEL FACILITY
2022 ANNUAL OPERATING PERCENTAGE CALCULATION
PERCENTAGE OF FUEL USE FOR 2021**

ACTUAL DIESEL AND UNLEADED GALLONS USED					
FUEL FILL DATES	SCHOOL DISTRICT RE-4	TOWN OF WINDSOR	WINDSOR FIRE DEPARTMENT	CLEARVIEW LIBRARY DISTRICT	TOTAL
12/01/20	3,650.40	0.00	701.00	81.00	4,432.40
01/08/21	3,973.20	0.00	1,089.60	84.30	5,147.10
02/03/21	4,581.50	0.00	840.93	56.70	5,479.13
02/25/21	4,517.80	0.00	657.90	80.60	5,256.30
03/23/21	4,686.40	0.00	843.60	71.60	5,601.60
04/15/21	4,212.00	0.00	775.40	75.00	5,062.40
05/01/21	3,414.90	0.00	571.20	44.60	4,030.70
05/19/21	4,581.90	0.00	612.70	72.20	5,266.80
07/02/21	3,234.30	0.00	2,022.90	133.60	5,390.80
08/03/21	1,847.20	0.00	1,383.80	71.00	3,302.00
08/25/21	4,104.80	0.00	1,014.80	58.70	5,178.30
09/08/21	3,303.80	0.00	615.60	31.60	3,951.00
09/22/21	4,191.20	0.00	752.80	54.40	4,998.40
10/05/21	3,353.20	0.00	658.40	29.90	4,041.50
10/20/21	4,102.50	0.00	655.60	52.70	4,810.80
11/03/21	3,665.20	0.00	705.30	27.80	4,398.30
TOTAL GALLONS	61,420.30	0.00	13,901.53	1,025.70	76,347.53
PERCENTAGE OF USE	80.45%	0.00%	18.21%	1.34%	100.00%

2022 OPERATING PERCENTAGE	80.50%	0.00%	18.20%	1.30%	100.00%
2021 OPERATING PERCENTAGE	75.00%	0.00%	23.20%	1.80%	100.00%
2020 OPERATING PERCENTAGE	82.70%	0.00%	15.70%	1.60%	100.00%
2019 OPERATING PERCENTAGE	61.80%	23.80%	13.00%	1.40%	100.00%
2018 OPERATING PERCENTAGE	42.70%	48.20%	8.00%	1.10%	100.00%
2017 OPERATING PERCENTAGE	43.60%	46.90%	8.20%	1.30%	100.00%
2016 OPERATING PERCENTAGE	42.70%	46.30%	9.70%	1.30%	100.00%
2015 OPERATING PERCENTAGE	43.40%	45.10%	10.00%	1.50%	100.00%

NOTE: - THESE PERCENTAGES ONLY CONSIDER GALLONS USED PER OUR COMPUTER USE REPORTS;
GALLONS FOR SHRINKAGE OR OTHER ADJUSTMENTS ARE NOT CONSIDERED.

CERTIFICATION OF VALUATION BY WELD COUNTY ASSESSOR

New Tax Entity? YES NO

Date 11/23/2021

NAME OF TAX ENTITY: CLEARVIEW LIBRARY

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2021:

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:		1.	\$ 1,305,575,657
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡		2.	\$ 1,169,366,540
3.	LESS TOTAL TIF AREA INCREMENTS, IF ANY:		3.	\$ 1,077,444
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:		4.	\$ 1,168,289,096
5.	NEW CONSTRUCTION: *		5.	\$ 48,468,706
6.	INCREASED PRODUCTION OF PRODUCING MINE: ≈		6.	\$
7.	ANNEXATIONS/INCLUSIONS:		7.	\$ 0
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈		8.	\$ 0
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): ☐		9.	\$ 94,348,702
10.	TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:		10.	\$ 62,465.24
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):		11.	\$ 13,441.97

- ‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution
- * New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
- ≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.
- ☐ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART.X, SEC.20, COLO. CONSTUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2021:

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶		1.	\$ 7,710,945,760
ADDITIONS TO TAXABLE REAL PROPERTY				
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *		2.	\$ 507,140,870
3.	ANNEXATIONS/INCLUSIONS:		3.	\$ 0
4.	INCREASED MINING PRODUCTION: §		4.	\$
5.	PREVIOUSLY EXEMPT PROPERTY:		5.	\$ 0
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:		6.	\$ 107,827,088
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):		7.	\$

DELETIONS FROM TAXABLE REAL PROPERTY

8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:		8.	\$ 105,771
9.	DISCONNECTIONS/EXCLUSIONS:		9.	\$ 0
10.	PREVIOUSLY TAXABLE PROPERTY:		10.	\$ 955,210

- ¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.
- * Construction is defined as newly constructed taxable real property structures.
- § Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:
TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY **\$ 8,142,390,170**

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:
HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** **\$ 906,940**
 ** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of WELD COUNTY, Colorado.

On behalf of the CLEARVIEW LIBRARY,
(taxing entity)^A
 the Board of Trustees,
(governing body)^B
 of the CLEARVIEW LIBRARY,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ \$1,169,366,540.00 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ \$1,168,289,096.00 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: _____ for budget/fiscal year 2022.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE <small>(see end notes for definitions and examples)</small>	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	3.546 mills	\$ 4142753.13
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < 0.00 >
SUBTOTAL FOR GENERAL OPERATING:	3.546 mills	\$ 4142753.13
3. General Obligation Bonds and Interest ^J	_____ mills	\$ 0.00
4. Contractual Obligations ^K	_____ mills	\$ 0.00
5. Capital Expenditures ^L	_____ mills	\$ 0.00
6. Refunds/Abatements ^M	0.011 mills	\$ 12851.18
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: <small>[Sum of General Operating Subtotal and Lines 3 to 7]</small>	3.557 mills	\$ 4155604.31

Contact person: _____ Daytime phone: _____
 (print)

Signed: _____ Title: _____

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

- 1. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

- 2. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

CONTRACTS^K:

- 3. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

- 4. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Notes:

^A **Taxing Entity**—A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a *taxing entity* is also a geographic area formerly located within a *taxing entity*'s boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government^C.

^B **Governing Body**—The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity*'s mill levy. For example: the board of county commissioners is the governing board ex officio of a county public improvement district (PID); the board of a water and sanitation district constitutes ex officio the board of directors of the water subdistrict.

^C **Local Government** - For purposes of this line on Page 1 of the DLG 70, the *local government* is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The *local government* is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:

1. a municipality is both the *local government* and the *taxing entity* when levying its own levy for its entire jurisdiction;
2. a city is the *local government* when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
3. a fire district is the *local government* if it created a subdistrict, the *taxing entity*, on whose behalf the fire district levies property taxes.
4. a town is the *local government* when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.

^D **GROSS Assessed Value** - There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a “tax increment financing” entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity*'s total mills upon the *taxing entity*'s *Gross Assessed Value* found on Line 2 of Form DLG 57.

^E **Certification of Valuation by County Assessor, Form DLG 57** - The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th. Each entity must use the **FINAL** valuation provided by assessor when certifying a tax levy.

^F **TIF Area**—A downtown development authority (DDA) or urban renewal authority (URA), may form plan areas that use “tax increment financing” to derive revenue from increases in assessed valuation (gross minus net, Form DLG 57 Line 3) attributed to the activities/improvements within the plan area. The DDA or URA receives the differential revenue of each overlapping *taxing entity*'s mill levy applied against the *taxing entity*'s gross assessed value after subtracting the *taxing entity*'s revenues derived from its mill levy applied against the net assessed value.

^G **NET Assessed Value**—The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57. **Please Note:** A downtown development authority (DDA) may be both a *taxing entity* and have also created its own *TIF area* and/or have a URA *TIF Area* within the DDA's boundaries. As a result DDAs may both receive operating revenue from their levy applied to their certified *NET assessed value* and also receive TIF revenue generated by any *tax entity* levies overlapping the DDA's *TIF Area*, including the DDA's own operating levy.

^H General Operating Expenses (DLG 70 Page 1 Line 1)—The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

^I Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity*'s levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not applicable to other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.

^J General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and subdistricts must complete Page 2 of the DLG 70.

^K Contractual Obligation (DLG 70 Page 1 Line 4)—If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.

^L Capital Expenditures (DLG 70 Page 1 Line 5)—These revenues are not subject to the statutory property tax revenue limit if they are approved by counties and municipalities through public hearings pursuant to 29-1-301(1.2) C.R.S. and for special districts through approval from the Division of Local Government pursuant to 29-1-302(1.5) C.R.S. or for any *taxing entity* if approved at election. Only levies approved by these methods should be entered on Line 5.

^M Refunds/Abatements (DLG 70 Page 1 Line 6)—The county assessor reports on the *Certification of Valuation* (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.

1. Please Note: Pursuant to Article X, Section 3 of the Colorado Constitution, if the *taxing entity* is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county. To calculate the abatement/refund levy for a *taxing entity* that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the *taxing entity*'s total net assessed value, then multiply by 1,000 and round down to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the *taxing entity* is located even though the abatement/refund did not occur in all the counties.

^N Other (DLG 70 Page 1 Line 7)—Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.